

METROPOLITAN TAXICAB COMMISSION
St. Louis, Missouri

VEHICLE FOR HIRE CODE

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VEHICLE FOR HIRE CODE**CHAPTER 1 – DEFINITIONS****101 Definitions.**

- A. Unless it is apparent from context that a different meaning is intended, the following words shall have the meaning given them in this code:
1. Airport: shall mean Lambert-St. Louis International Airport and any other airport located within the city or county of St. Louis and designated by the Mayor of the City St. Louis or the St. Louis County Executive.
 2. Airport Shuttle: shall mean any motor vehicle operated by or underwritten contractual agreement with Lambert St. Louis International Airport under federal Department of Transportation guidelines, Missouri Department of Transportation guidelines, or the equivalent guidelines of another state which provides chartered or non-chartered passenger transportation for a fee to or from Lambert International Airport to or from another location within the district and which is permitted by the MTC,
 3. Airport Shuttle Permit: shall mean a permit issued by the MTC to an airport shuttle company for the operation of a specific airport shuttle.
 4. Airport Taxicab: shall mean a taxicab which picks up or drops off passengers for hire exclusively at the Airport, transports them to places they designate by no regular or specific route, and the charge therefore is made based on distance traveled as indicated by the Taximeter or other approved fare calculation device(s). Airport Taxicabs shall seat a minimum of three passengers in the rear seat. *(Revised 12/7/2015)*
 5. Airport Taxicab Permit: shall mean a permit issued by the MTC to an airport taxicab company for the operation of a specific airport taxicab.
 6. Alternative Transportation Vehicle: shall mean pedicabs, rickshaws or golf carts operated and powered by persons or by electric or combustion motors for hire and permitted under this class.

7. Alternative Transportation Vehicle Permit: shall mean a permit issued by the MTC to a company operating alternative transportation vehicles for the operation of a specific alternative transportation vehicle.
8. Carriages and Horse-drawn vehicles: shall mean the provision of services, or the offering of the services, of a horse-drawn vehicle for payment. "Horse-drawn vehicle" shall mean a wagon, coach, carriage or other vehicle which is powered in whole or in part by one or more horses, mules, or other animals.
9. Carriages and Horse-drawn vehicles permit: shall mean a permit issued by the MTC to a company operating carriages or horse drawn vehicles for the operation of a specific carriage or horse drawn vehicle.
10. Certificate of Convenience and Necessity: shall mean that Certificate issued by the MTC authorizing a person to hold permits from the MTC and operate vehicles in a class designated by the MTC or to provide a service involved in the operation of a vehicle for hire business in a class designated by the MTC.
11. Certificate of Convenience and Necessity (Certificate) Holder or Certificate Holder: shall mean any person, as defined under this chapter, holding one or more Certificates of Convenience and Necessity (Certificate).
12. Certificate of Third Party Convenience and Necessity (CTPCN): Shall be defined as a Certificate issued by the MTC authorizing a person or entity to dispatch MTC licensed vehicles via electronic, radio, digital or mobile application communication. *(Added) 08/21/14*
13. Certificate of Third Party Convenience and Necessity (CTPCN) Holder: Shall be defined as any person, as defined under this chapter, holding one or more Certificate(s) of Third Party Convenience and Necessity (CTPCN). *(Added) 08/21/14.*
14. Certified Taximeter Inspector: shall mean a person certified by the MTC to inspect, seal, adjust and otherwise calibrate taximeters and all other devices used to calculate a fare that will be charged to the public. *(Revised 12/7/2015)*

15. Charter Basis: shall mean exclusive use of a motor vehicle to a single chartering party for a specific period of time during which the chartering party shall have exclusive right to the use of the service.
16. City: shall mean the City of St. Louis.
17. City Court Summons: shall mean a uniform citation for enforcing City ordinances as they pertain to the VHC.
18. Commercial Shuttle: A commercial shuttle is defined as a motor vehicle licensed under MTC guidelines, under federal Department of Transportation guidelines, Missouri Department of Transportation guidelines, or the equivalent guidelines of another state which provides non-chartered passenger transportation for a fee from one location within the district to another location within the district.
19. Commercial Shuttle Permit: shall mean a permit issued by the MTC to a commercial shuttle company for the operation of a specific commercial shuttle.
20. Commission: shall mean the Metropolitan Taxicab Commission (MTC).
21. County: shall mean St. Louis County including the municipalities therein and all unincorporated areas.
22. County Court Summons: shall mean a uniform citation for enforcing County ordinances as they pertain to the VHC.
23. Courtesy Vehicle: shall mean any motor vehicle used by a hotel or commercial business for transportation of its customers or patrons on the streets of the city or county for no charge which may or may not display promotional advertising including, but not limited to, hotel shuttle vehicles. For the Purposes of the VHC references to Courtesy Vehicles shall include Promotional Vehicles. (*Amended 12/20/12*)
24. Courtesy Vehicle Permit: shall mean a permit issued by the MTC to a company which operates courtesy vehicles for the operation of a specific courtesy vehicle.

25. Cruising: means a method of soliciting passengers for hire by continuous or repeated operation of a vehicle along a street or other public way for the purpose of obtaining or picking up passengers. *(Added 09/18/15)*
26. Darkness: means any time from one-half hour after sunset to one-half hour before sunrise and any time when visibility is not sufficient to render clearly discernible any person or vehicle on the highway at a distance of 1,000 feet. *(Added 09/18/15)*
27. Director: means the Director of the Metropolitan St. Louis Taxicab Commission or an authorized representative. *(Revised 09/18/15)*
28. Dispatch Service: Dispatch Service shall include the use of any electronic communication including internet pages, e-mail, text message, push notification or application for the connection of any communication between passenger and driver or agent thereof. *(Revised 10/21/13)*
29. Driver: shall mean any person holding a MTC driver's license.
30. Driver's Certificate: means evidence of authorization to operate a vehicle in the services authorized under this article. *(Added 09/18/15)*
31. Garage Extra Vehicle: *(Removed 5/31/17)*
32. GPS: The Global Positioning System (GPS) is a space-based navigation system that provides location and time information in all weather conditions, anywhere on or near the Earth where there is an unobstructed line of sight to four or more GPS satellites. The system provides critical capabilities to military, civil, and commercial users around the world. *(Added 12/07/2015)*
33. Handicap Accessible Vehicle: Shall be a vehicle for hire specifically designed and certified to transport passengers suffering from physical handicaps including those who are wheelchair bound as well as being capable of accommodating non-handicap passengers. *(Added 3/28/11)*
34. Hearing Officer: shall mean one or more persons appointed by the MTC to hear and decide appeals in accordance with 67.1818 RSMo and pursuant to Chapter 12 of this code.

35. Hotel/Motel Representative: shall mean any employee, subcontractor, person, persons engaged in loading, unloading, calling for, or securing of the services of any MTC licensed vehicle or driver.
36. Indicia: shall mean any indicator or marking that would indicate to the general public that a vehicle was a taxicab of any class or other vehicle for hire. This term includes, but is not limited to, a top light, signage or other markings or a taximeter.
37. Judgement: means a judgement by a court of competent jurisdiction of any State or District of the United States, upon a claim for relief for damages, including damages for bodily injury to or death of any persons, or for damages because of injury to or destruction of property, including the loss of use thereof, or upon a claim for relief on any agreement or settlement for such damages arising out of the ownership, maintenance or use of any and all motor vehicle permit issued by Taxi Commission. (*Added 09/18/15*)
38. Lessee: shall mean a person who has permission to operate a vehicle for hire pursuant to a written lease agreement with the Certificate holder under whose permit the lease will be held for an airport shuttle, airport taxicab, alternative transportation vehicle, carriage, commercial shuttle, courtesy vehicle, limousine, premium sedan, or on-call taxicab whether the lease includes a vehicle or is for the right to operate a vehicle for hire under the Certificate Holder's Certificate. (*Amended 11/17/10*)
39. Limousine: shall mean any motor vehicle designed by the original manufacturer to be modified in length by a coach builder who shall be a qualified vehicle manufacturer for use as a limousine to transport not more than eight passengers including a driver, on a prearranged basis and conforming to the same requirements under this code as vehicles licensed under the premium sedan class of service.
40. Limousine permit: shall mean a permit issued by the MTC to a company which operates limousines for the operation of a specific limousine.
41. Luxury Vehicle: shall mean a full size, four-door, model of vehicle, including a vintage vehicle as set out in the rules promulgated by the Director that has not been altered from the manufacturer's original specifications.

42. MTC: shall mean the Metropolitan Taxicab Commission.
43. MTC Driver's License: shall mean a license issued by the MTC which shall authorize the holder to operate a particular type of vehicle for hire, which shall be as indicated on his or her MTC driver's license.
44. MTC Summons: A citation issued by Agents of the MTC for violations of the taxi code that will be adjudicated at the MTC Level.
45. Major Credit Cards: American Express, Discover, Visa and MasterCard and further cards set out in the Director's Rules from time to time.
46. Managing Officer: shall mean the chief executive officer of a Certificate holder who is so designated in the application for a Certificate on file with the MTC.
47. Municipality: shall mean a city, town or village that has been duly incorporated in accordance with the laws of the state of Missouri.
48. Non-emergency Medical Transport Vehicle: *(Removed 5/31/2017)*
49. Network Video Recorder (NVR) System: Core infrastructure maintained by ITS for purposes of storing and retrieving images from all surveillance cameras deployed and used by taxicabs, premium sedans or other transportation vehicles.

Infrastructure could include storage resources, such as disk drive arrays, as well as dedicated servers. Servers could perform activities such as storing images for later retrieval, retrieving images for investigation purposes, and maintaining logs of all access to stored surveillance camera data.

Signage - Placards or Official Notice posted within areas where surveillance cameras are employed in accordance with state and federal regulations. A sign may sufficient satisfy this requirement by stating "surveillance camera in use". *(Added 02/12/15)*

49. On-Call Taxicab: shall mean any motor vehicle engaged in the business of carrying persons for hire on the streets of the city and/or county, whether the same is hailed on the streets by a passenger or is operated from a street stand, from a garage on a regular route, or between fixed termini on a schedule, and where no regular or specific route is traveled; passengers are taken to and from such places as they designate; the charge for motor vehicles is made on the basis of distance traveled as indicated by a taximeter or GPS based fare calculators which have been approved by the Director. On-call taxicabs shall seat a minimum of three passengers in the rear seats. *(Revised 12/7/2015)*
51. On-Call Taxicab Permit: shall mean a license issued by the MTC to a Certificate holder for the operation of a specific on-call taxicab.
52. Operator of a Vehicle for Hire Company: Any person or entity that, directly or indirectly causes a vehicle in commerce to provide transportation to another person for a fee at the request of such other person and receives a fee for so providing as a part of the total fee paid by the person receiving such transportation. *(Added 4/23/13)*
53. Owner: shall mean the person indicated on the state motor vehicle registration as the owner of a vehicle for hire.
54. Permit: shall mean a decal or other indicia approved by the Director and issued by the MTC to a Certificate holder for the operation of a specific vehicle for hire within the class of vehicles permitted as an airport shuttle, airport taxi cabs, alternative transportation vehicle, carriage or horse drawn vehicle, commercial shuttle, courtesy vehicle, limousine, on-call taxicab or premium sedan.
55. Permit Holder: means the person to whom a permit has been issued. *(Added 09/18/15)*
56. Person: means an individual, firm, corporation, association, partnership, or cooperative unless the context requires a contrary interpretation. *(Revised 09/18/15)*
57. Prearranged: shall mean that the transportation has been arranged, contracted or booked in advance of the service via telephone, facsimile or computer before the vehicle for hire is dispatched to render the transportation service or any service ancillary to the transportation such as loading baggage.

58. **Premium Sedan:** shall mean a vehicle as defined herein which has been approved by the Director to engage in the business of carrying persons for hire on the streets of the City of St. Louis or St. Louis County which seats a total of eight or fewer passengers including a driver. The Premium sedan is required by this code to carry in the vehicle a manifest or trip ticket containing the date, time of pickup, the trip number, and the name and pickup address of the passenger or passengers who have prearranged for the use of the vehicle. The trip ticket data, either electronic or paper must include information identifying the trip as a prearranged fixed contract price transport. Premium sedans must be luxury vehicles and shall only be operated on a prearranged charter basis.

Premium Sedan-Sedan; A full size, four door, luxury sedan, with leather interior, black, dark silver/grey or white in color that can carry no more than five passengers plus a driver. Sedans are considered full size if the wheelbase is 111 inches or greater and has an interior passenger volume of greater than or equal to 105 cubic feet.

Sedans are considered luxury if the vehicle has a manufacturer's suggested base retail selling price of not less than \$33,000.00*. "Luxury car" as classified and published by the United States Department of Energy/United States Environmental Protection Agency at the Web page www.fueleconomy.gov.

Vehicles marketed specifically as livery models are automatically included as an approved vehicle.

Premium Sedan-SUV; A full size, luxury appointed, four doors, SUV, black, dark silver/grey or white in color, capable of accommodating not less than six nor more than seven passengers, with luggage, plus a driver.

SUVs are considered full size if the wheelbase is 121 inches or greater

SUVs are considered luxury if equipped with such amenities as leather interior, satellite radio, running boards or tinted windows and the vehicle has a manufacturer's suggested base retail selling price of not less than \$42,000.00*. SUV or "Sport Utility Vehicle" as classified and published by the United States Department of Energy/United States Environmental Protection Agency at the Web page www.fueleconomy.gov.

Vehicles marketed specifically as livery models are automatically included as an approved vehicle.

*Selling price adjusted annually based upon Consumer Price Index (CPI-U), All Urban Consumers, U.S. City Average, New Cars or New Trucks, as published by the U.S. Department of Labor, excluding the cost of any manufacturer installed options or of any

modifications or conversions that were made by other persons following the original assembly of the vehicle by the manufacturer. *(Added) 08/21/14*

59. Premium Sedan Permit: shall mean a permit issued by the MTC to a premium sedan company for the operation of a specific premium sedan or vintage premium sedan.
60. Promotional Vehicle: *(Removed 12/07/2015)*
61. Public Way: means any street and any public or private driveway or parking area open to the public. *(Added 09/18/15)*
62. Radio Dispatch: means a two-way radio system including cellular or wireless telephone capable of handling voice and/or data communications for dispatching vehicles and receiving calls, data or transmissions from the drivers of such vehicles. *(Added 09/18/15)*
63. Service Animal: shall mean an animal trained to guide or assist a person with a disability.
64. Service Category: shall mean a specified service comprised entirely of airport shuttles, airport taxicabs, alternative transportation vehicles, carriages, commercial shuttles, courtesy vehicles, dispatching service, limousine, on call taxicabs or premium sedans, and horse-drawn carriages. *(Amended 05/31/17)*
65. Software: means the object code versions of any application, programs, operating system software, computer software languages, utilities, other computer programs and related documentation in whatever form or media, including the tangible media upon which such applications, programs, operating system software, computer software languages, utilities, other computer programs together with printed materials attached or related thereto. *(Added 09/18/15)*
66. Street: shall mean any street, alley, avenue, boulevard, court, lane or public thoroughfare or public place.
67. Surveillance camera: Any item, system, camera, technology device, communications device, or process, used alone or in conjunction with a network, for gathering, monitoring, recording or storing an image or images of people, vehicles or behavior. Such devices may

include, but are not limited to: analog and digital surveillance cameras, closed circuit television, web cameras, and computerized visual monitoring. *(Added 2/12/15)*

68. Surveillance camera data: Images captured by surveillance cameras, which may be real-time or preserved for review at a later date. *(Added 2/12/15)*
69. Taxicab Stand: means a place designated by a municipal government only for taxicabs to await passenger pick up where the driver must remain with the vehicle at all times. *(Added 09/18/15)*
70. Taximeter: shall mean a meter instrument or device attached to an on-call taxicab or airport taxicab which measures mechanically or electronically the distance driven and the waiting time upon which the fare is based.
71. Third Party Transportation Dispatch Service: Shall be defined as a person or entity authorized as a dispatch service through electronic, radio or telephonic communication to a licensed MTC service provider. *(Added 08/21/14)*
72. Transportation Network Company: *(Removed 5/31/17)*
73. Transportation Network Company Driver: *(Removed 5/31/17)*
74. Transportation Network Company Services: *(Removed 5/31/17)*
75. Transportation Network Company Vehicle: *(Removed 5/31/17)*
76. Vehicle: means any vehicle for hire used in this section. *(Removed 5/31/17)*
77. VHC: Vehicle for Hire Code.
78. Vehicle for Hire: shall refer collectively to airport shuttles, airport taxicabs, alternative transportation vehicles, commercial shuttles, courtesy vehicles, limousine, on-call taxicabs, premium sedans, or vintage premium sedans and any motor vehicle engaged in the business

of carrying persons for hire on the streets of the city or county where the compensation for said transportation is made either directly or indirectly. *(Revised 05/31/2017)*

79. Vehicle Permit: means an official document issued by the Taxi Commission authorizing operation of a licensed Transportation Network Vehicle within the boundaries of the City or County of St. Louis. *(Added 09/18/15)*
80. Vintage Premium Sedan: shall mean any motor vehicle that complies with the definition of a premium sedan, has a model year greater than twenty (20) years old, is an authentic model and not a “kit car” or replica, has a minimum seating capacity of three (3) passengers including the driver, and is exceptionally maintained in both appearance and physical condition.
81. Violation: shall mean a violation of the Vehicle for Hire Code; for purposes of disposition under the Vehicle for Hire Code the date of a violation shall be the date that a citation for a violation was initially rendered and shall become effective only after an administrative penalty is paid voluntarily or a suspension is served voluntarily or after a hearing officer has upheld a citation and the decision of that hearing officer has not been appealed or has not been overturned on appeal.

CHAPTER 2 – CERTIFICATE OF CONVENIENCE AND NECESSITY

201 Certificate of Convenience and Necessity Required - Application.

- A. All Certificates of Convenience and Necessity and Certificate of Third Party Convenience and Necessity (hereinafter Certificate) are and upon issuance remain the exclusive property of the MTC and may not be sold, transferred or otherwise alienated without written authorization from the MTC. Upon revocation of a Certificate the permits allocated to it under this code cease to exist unless reauthorized by the MTC. Under no circumstances are Certificates ever the property of the holder of the Certificate. All contact information provided with a Certificate application must be kept current. Any change of address, telephone or electronic mail must be provided to the MTC within seven (7) days of becoming effective.
1. No Person shall own, operate or lease a vehicle for hire service, purchase any assets from a vehicle for hire service to be issued in the conduct of a similar service or conduct dispatch operations without first obtaining a Certificate or appropriate permit, permission or license for the operation of such service from the MTC. (*Revised 10/21/13*)
 2. An application for a Certificate or any modification shall be addressed to the MTC on forms provided by the MTC. Forms may be designed by the Director to elicit appropriate information for the type of Certificate sought. For example, an application for a CTPCN Service would not require information regarding the type of vehicles to be operated. (*Amended 4/23/13*)
 3. This application shall be in writing, verified by the affidavit of the applicant, or if the applicant be a corporation, a limited liability company or an association of persons of any kind, by its duly authorized officer or agent, and shall state the following facts:
 - a. The full name and business address, telephone numbers and email addresses of the applicant, and if a partnership, the same information for all partners; if a corporation, limited liability company or association of persons, the same information for all principals or stakeholders and all officers and directors thereof and a fictitious name registration if any.

- b. The full name, address and full contact information of the managing officer who shall be designated as the person to whom all correspondence from the MTC shall be addressed and who shall be the official representative in dealing with the MTC.
- c. The service category under which the applicant is proposing to provide service or is providing service.
- d. What, if any, previous experience the applicant has had, or if the applicant is a partnership, the partners therein have had, or if the applicant is a corporation or other association of persons, the officers and directors have had, in the service category for which application is made.
- e. The number of vehicles the applicant desires to operate.
- f. The color scheme proposed to be used or currently being used.
- g. The passenger capacity of each vehicle per manufacturer's rating.
- h. The type, model and description of vehicle for hire to be used or being used, engine horsepower or identification and description of other means of motivation, and name of the manufacturer as well as the age of each vehicle.
- i. Agreement by the applicant that the applicant will provide operational oversight for its services to include the training of company drivers, the monitoring of driver compliance with this code and the general fitness and continuing maintenance of vehicles in operation under each Certificate.
- j. A detailed description of what the applicant is proposing to undertake including any merger or acquisition of any assets to be used in the operation of a new or existing Certificate and the way in which those assets will be used or deployed and whether it is anticipated that such merger or acquisition will give rise to a need for further permits either immediately or in the reasonably foreseeable future.

202 Certificate of Convenience and Necessity - Hearing.

- A. Upon the filing of an original application for a Certificate, the MTC shall conduct a hearing thereon to determine the public convenience and necessity. Notice of this hearing shall be given to all persons interested at least five days before the date set for the hearing. The kind of notice, the place of hearing and all facts connected with or relating to the hearing, shall be determined by the MTC. *(Revised 12/7/2015)*
- B. All costs pertaining to the application for issuance of a new Certificate, the sale or acquisition of a company currently operating with a Certificate or the merger of company's currently operating Certificates shall be borne by the applicant and be payable at the time of the application. A schedule or estimate of this cost shall be set out in the Director's Rules.
- C. Schedule of All Rates – See Director's Rule 202 C. *(Added 02/12/15)*

203 Certificate of Convenience and Necessity - Issuance - Factors.

- A. The MTC shall have power to issue or refuse to issue any Certificate as the public welfare, convenience or necessity may require. All applicants, corporate officers, directors, and owners shall be in good standing with the Metropolitan Taxicab Commission (MTC). In determining whether public convenience and necessity require the certification of vehicles for hire for which application may be made, the MTC shall take into consideration whether the demands of the public require the proposed or additional vehicle for hire service within the jurisdiction of the MTC; whether existing vehicle for hire service is sufficient to properly meet the needs of the public; the financial responsibility of the applicant; the number, kind, type of equipment and the color scheme proposed to be used; the increased traffic congestion and demand for increased parking space upon the streets within the jurisdiction of the MTC which may result, and whether the safe use of the streets by the public, both vehicular and pedestrian, will be preserved by the granting of the additional Certificate; and other relevant facts as the MTC may deem advisable or necessary. *(Revised 12/7/2015)*
- B. If the MTC shall find that the public convenience and necessity requires the operation of additional vehicles for hire, the MTC shall issue its Certificate to such effect. If the MTC denies the application, a notice of denial shall be mailed by certified mail to the applicant and shall state the procedure for appeal pursuant to Chapter 12 of this code.

204 Certificate of Convenience and Necessity - Not Transferable.

- A. No holder of a CERTIFICATE, or CTPCN may sell, assign, lease or otherwise transfer the rights and privileges granted there under to any other person without first having been granted permission to do so by the MTC. In the event that the Certificate holder is a natural person then upon the death of that person the Certificate shall be considered to have passed per the decedent's will or by statute if the decedent died intestate. Within 90 days of the closure of the decedent's estate, the heir must apply to the MTC for approval as holder of the Certificate. Violations of this section shall result in the revocation of the Certificate involved.

205 Discontinuing Service.

- A. No person who has been granted a Certificate to operate vehicles for hire may discontinue operating_for more than five (5) continuous days without first filing with the MTC and obtaining permission from the MTC to discontinue operation. Failing to obtain such permission shall result in the suspension or revocation of the Certificate. Vehicles taken out of service with the permission of the MTC will not lose their permits if the fees for those permits are paid.
- B. Any person wishing to discontinue service voluntarily must give at least ten (10) days' notice to the MTC. Failure to give such notice by the Certificate holder shall be a Class I violation and shall prohibit the issuance of any Certificate in the future to such Certificate holder.
- C. The provisions of paragraph 205 shall not apply to horse-drawn carriages. *(Added 10/2/2015)*

206 Permits Assigned to Certificates of Convenience and Necessity.

- A. Permits may only be assigned to the holder of a valid Certificate. Every permit that is not renewed annually will be forfeited. *(Revised 12/07/2015)*
- B. Should a Certificate Holder fail to timely pay all prescribed fees required by the Vehicle for Hire Code (VFHC), then their Certificate of Convenience and Necessity (CCN) shall be forfeited. Issuance of a Certificate of Convenience and Necessity (CCN) is a licensing privilege and not a property right. All fees shall be timely paid. *(Added 12/07/2015)*

207 Suspension - Revocation - Hearing.

- A. If a Certificate holder fails to follow any of the provisions of this Code or is thirty (30) days or more in arrears on any financial obligation to the MTC, then administrative penalties up to \$200 and suspension or revocation may be brought by the Director. If revocation or suspension is sought then notice of revocation or suspension shall be sent by certified mail to the Certificate holder, which notice shall provide ten (10) days from the date on the notice for the Certificate holder to file an appeal pursuant to Chapter 12 of this code. The notice shall state the reasons for revocation and the procedures for appeal pursuant to Chapter 12 of this Code. Actions for suspension or revocation shall be stayed during the pendency of an appeal as provided in Chapter 12. *(Revised 12/07/2015)*

208 Garage Extra Vehicles *(Removed 5/31/17)***209 Insurance Required.**

- A. For the safety of the traveling public, insurance shall be required for all vehicles regulated by the MTC:
1. Every vehicle for hire shall only maintain liability insurance with liability limits of motor vehicle liability insurance of at least two hundred, fifty thousand (\$250,000) dollars combined single limit for any one (1) accident unless otherwise enumerated in a Director Rule. Nothing in this section shall preclude a CCN holder for acquiring additional coverage. *(Revised December 11, 2018)*
- B. *(Removed)12/07/16*
- D. It shall be a violation of this code to lease or operate a vehicle for hire that is not insured to the extent required herein.
1. The burden of proving that adequate insurance is in force shall be upon owner of the vehicle for hire.
 2. Failure to provide proof of adequate insurance upon request by the Director or his agents shall be grounds for immediate suspension of the vehicle permit which shall remain in effect until the owner can prove that adequate insurance is in place.

- E. In addition to any other remedies, in the event any insurance required by this section lapses and is not immediately renewed, the Certificate and the vehicle permits issued there under shall be immediately suspended. Upon compliance with all provisions of this code, the Certificate and vehicle permits issued there under may be reinstated by the Director with or without a hearing.
1. Due to the potential adverse impact that a lack of adequate insurance might have on the traveling public no stay of a suspension under this section by virtue of an appeal under Chapter 12 shall be available. Only the presentation by the Certificate holder to the Director of a valid and adequate Certificate of insurance or the Order of a Hearing Officer will act to lift such a suspension.
- F. All Certificate holders of vehicles for hire permits shall maintain in the vehicle a valid insurance identification card as required by the State of Missouri and defined by the Revised Statutes of the State of Missouri §303.024 and failure to do so shall be a violation of this code.
1. The operator of the vehicle for hire shall exhibit the insurance identification card on the demand of any peace officer, commercial vehicle inspector, MTC enforcement agent, or taxi starter during any inspection, investigation, or accident or upon request while that officer, inspector, agent, or starter is engaged in the performance of their duties. Failure of any driver to comply with any request to exhibit the insurance card to these persons shall be a violation under this code.
 2. The provisions of paragraph one (1) shall not apply to horse-drawn carriages. (*Added 10/02/2015*)
 3. Violations of this section not otherwise specified shall result in a Class III violation. (*Added 10/02/2015*)

210 Addresses and Directories.

- A. Each Certificate holder is required to have and maintain a non-residential office address and business telephone number and electronic mail (email) address on file with the Director to which can be directed any reports of lost articles, complaints, inquiries, and related matters, and shall maintain a listing in at least one business directory commonly available to the public. Telephones must be answered during all hours of operation and must have some means of taking messages. Messages, either telephonic or electronic left by the MTC during business

hours must be returned before close of business that same day. Messages left after hours must be returned before noon of the next business day. The Director may implement this section by further detail as set out in the Director's Rules.

- B. Violations of this section shall result in a Class II violation.

211 Drivers Training.

- A. Subject to the Director's approval, Certificate holders (in all appropriate classes) must develop and implement a training program and procedure manual for licensed cab drivers that are affiliated with that Certificate Holder. At a minimum, the program and manual should deal with general street knowledge, basic customer service skills, and safety. Violation of this section 211 shall be a Class II violation. *(Amended 4/23/13)*

212 Violations.

- A. Violations of this Chapter not otherwise specified shall result in a Class III violation. When a violation involves a Certificate holder as opposed to a driver only the administrative penalty portion of the class of violation shall apply and not the points.

213 Code Compliance and Financial Obligations.

- A. A current Certificate holder seeking to renew a Certificate or to merge or acquire another Certificate must not have any outstanding code violations nor any outstanding financial obligations to the MTC, nor any outstanding unsatisfied judgments as a result of operating as a Certificate holder unless payment arrangements have been agreed and are current or the judgment is being appealed or renewal, merger or acquisition will be denied. *(Amended 11/17/10)*
- B. Any Certificate holder filing for bankruptcy or committing any act of insolvency shall immediately forfeit its right to operate a Certificate. *(Revised 12/07/2015)*

214 RENEWAL of CERTIFICATE, CTPCN.

- A. A Certificate for Convenience and Necessity and a Certificate for a Third-Party Convenience and Necessity (CTPCN) shall be renewed annually at such times set by the Metropolitan Taxicab Commission or pursuant to a Director Rule. The Applicant shall notify the Commission of any changes to their application and pay the applicable renewal fee. Such fee shall be established by the Board of Directors in an amount to be determined by the Director. The Board of Directors does here initially set a renewal fee in an amount not to exceed One Thousand (\$1,000). *(Revised 09/09/14)*

Section 215 Certificate of Third Party Convenience and Necessity (CTPCN).

- a) No entity or dispatch business may dispatch a vehicle, person or entity without a valid CTCN.
- b) The holder of a CTCN for dispatching service may only establish transportation agreements with service providers and drivers that are licensed by the Metropolitan Taxicab Commission.
- c) All drivers dispatched through the services of a CTCN shall have permission to operate granted to them under the authority of their Certificate holder.
- d) A CTCN that contracts with persons other than licensed drivers working pursuant to the authority and permission of a Certificate holder shall be subject to a Class I violation and be grounds for revocation of their CTCN.
- e) All CTCN dispatch services shall operate 24 hours a day, seven days a week throughout the entire area subject to the MTC jurisdiction.
- f) A CTCN shall have a local manager available during all hours of operation.
- g) All CTCN dispatching services shall update the MTC in writing when any of their contact information, including business addresses, permanent or mobile telephone numbers or contract information for the local manager changes.
- h) A CTCN will only connect riders with transportation providers who are responsible for maintaining insurance and licensing as required by the Metropolitan Taxicab Commission vehicle for hire code.
- i) A CTCN shall process any passenger complaints within ten (10) days.
- j) A request from the MTC for relevant trip information directed to a CTCN holder shall be requested via an administrative subpoena. A CTCN will respond to a MTC administrative subpoena promptly, but in no event, not more than ten (10) business days.

- k) A CTPCN holder will comply with all MTC's regulations and director's rules, including but not limited to the maintenance of general record keeping as well as recording passenger requests for transportation that was referred to the Driver's Certificate license holder.
- l) A CTPCN holder shall disclose to passengers or parties requesting service, as soon as possible, but always in advance of the pickup of a passenger, the first name of the driver and his MTC license number and other identifying information with respect to the service provider.
- m) A CTPCN shall only electronically dispatch premium sedans and Taxicabs shall operate strictly by pre-arranged contract with specific passengers and his or her guests.
- n) A driver operating under a dispatch from a CTPCN shall carry proof of such pre-arranged contract by display in an electronic or digital form.
- o) A CTPCN must maintain records for all booking for at least six months and must provide those records to the MTC upon the presentation of an administrative subpoena. *(Revised 09/09/2014)*

216 Nighttime Metropolitan Taxicab Permits *(Removed 12/07/2015)*

217 Certificate Application Fees *(Added 07/14/2014)*

- 1. An application for a Certificate of Convenience and Necessity CTPCN requires background investigation and substantial administrative costs. To offset these costs., the following fee schedule set:
 - a. New application for Certificate will be the maximum amount allowed under Mo statute 67.18.089 but not to exceed the maximum amount of \$1,000.00
 - b. This shall be effective August 1, 2014.

CHAPTER 3 – VEHICLE LICENSE REQUIREMENTS

301 Vehicle Permit Requirements.

- A. A. No person shall operate or lease a vehicle for hire without first obtaining a permit for such vehicle for hire from the MTC. The applicant may apply for and the MTC may issue a permit for an airport shuttle, airport taxicab, an alternative transportation vehicle, a carriage or horse drawn vehicle, a commercial shuttle, a courtesy vehicle, a handicap accessible vehicle, a premium sedan, or an on-call taxi but not more than one kind of permit may be issued for any specific vehicle. Each permit shall be issued for a specific vehicle, provided however, that the

Director may authorize the transfer of a permit to a substitute vehicle if the Director determines that such a substitute vehicle complies with all requirements of this code. *(Revised 12/7/2015)*

- B. Notwithstanding the provisions of section a above, no vehicle permit shall be required if said vehicle for hire is permitted by a county or municipality outside the city and county, but only if:
 - 1. Such vehicle for hire does not operate point-to-point within the city or county, and
 - 2. Said licensing authority allows vehicles licensed by the MTC to operate within its boundaries without further licensing or permitting requirements or fees, and
 - 3. The aforementioned county or municipal license is valid for the current year, and
 - 4. The owner, lessee and each person who operates said vehicles complies with all ordinance requirements of the said county or municipality as well as all applicable provisions of this code, including MTC authority and sanctions.
- C. Any person violating this section shall be subject to a Class IV violation. Sale or other disposition of any vehicle shall not release a violator from the obligation to satisfy any administrative penalty imposed by the MTC through its agents.

302 Application for Vehicle Permit.

- A. An application for a permit for a vehicle for hire shall be filed with the Director.
- B. An applicant for a permit for a vehicle for hire shall provide the following information and proof for each application:
 - 1. For all vehicles for hire, proof that the applicant is the Certificate holder for each vehicle for which a permit is requested.
 - 2. The seating capacity of each vehicle proposed to be used as a vehicle for hire. Such capacity shall not exceed the manufacturer's rating.

3. The year, make and model of vehicle, vehicle identification number and length of time vehicle has been in use where applicable. *(Revised 12/07/2015)*
 4. A copy of the State of Missouri inspection or the inspection of the state in which the vehicle is registered if one is required by that state, MTC inspection, and Missouri or other state vehicle registration for the vehicle.
 5. For airport taxicabs and on-call taxicabs, adequate proof that the MTC has tested the taximeter and sealed it within the last sixty (60) days.
 6. Certification that the applicant will comply with all current and future rules and regulations promulgated by the MTC.
 7. This section is applicable for an airport taxicab permit, on-call taxicab permit, courtesy vehicle permit, limousine permit, and premium sedan permit. *(Revised 05/31/2017)*
 8. Proof of insurance as required by this code.
 9. *(Removed 12/07/2015)*
- C. After compliance with the foregoing, the MTC may issue a vehicle permit under the appropriate Certificate to the applicant which shall be valid from the date of the application upon payment of a fee as described herein. *(Amended 11/17/10)*
- D. When an applicant has applied for a vehicle permit, the Director may issue, at the time of acceptance of the application, a temporary vehicle permit to the applicant, which shall expire upon rejection of the application or issuance of a permanent permit. *(Amended 11/17/10)*
- E. A vehicle permit shall be a decal which shall be placed as designated by the Director. *(Revised 12/07/2015)*
- F. Only MTC personnel are permitted to remove a permit from a vehicle for hire. Unauthorized removal or tampering with a permit may result in the denial of a new permit. And subject the violator to a class II violation. *(Revised 12/7/15)*

303 Denial of Vehicle Permit.

A. *(Removed 12/07/15)*

304 Inspection of Vehicle for Hire

A. Each permitted vehicle shall be subject to inspection by the MTC as follows:

1. Initial licensing inspection – upon initial application for a permit to add, replace or otherwise put a vehicle into service under a Certificate.
2. Annual renewal inspection – upon the renewal of a permit under a CERTIFICATE.
4. Prior to re-entering service after being removed from service by action of the MTC for code violations in regard to appearance or operation.
5. At the discretion of the Director, inspections may be scheduled and performed at the same time as certification of the taximeter, if any.
6. A premium sedan shall be subject to an annual inspection in order to maintain those standards set for premium sedans by the Director. Any premium sedan which is five (5) model years old shall be subject to an inspection every six months, to be completed by April 30. Premium sedans shall pay for each inspection at the same rate as the annual inspection. *(Added 7/14/2014)*

B. Upon receipt of a completed application and payment of the current authorized inspection fee as determine by the MTC. The Director shall cause an initial inspection of each vehicle for hire for cleanliness and general operational fitness pursuant to this section. Inspection fees must be paid prior to each inspection or re-inspection. *(Revised 12/7/2015)*

1. The applicant shall correct all deficiencies until such vehicle passes the Director's inspection.
2. Vehicles with deficiencies shall be tagged at the place of inspection and removed from service for correction of any defects.

3. During such period the vehicle shall not be operated as a vehicle for hire.
 4. Inspections for cleanliness and general operational fitness shall be performed annually thereafter before license renewal. Violations of subsections A and B shall be Class III violations.
- C. The Director shall maintain constant vigilance over all vehicles for hire, and shall cause an inspection annually of all such vehicles for cleanliness and general operational fitness before the renewal of any permits therefore as set out above, and at the complaint of any person, as often as may be necessary to ascertain that such vehicles are kept in continued fitness for public use. Upon reasonable belief that a vehicle is not fit for public use, the Director may require that such vehicle be inspected and fees paid in accordance with the procedures set out herein. (Revised 12/7/2015)
- D. The Director shall set and publish inspection fees and standards as a part of the rules promulgated by the Director.
- E. It shall be unlawful and a violation of this code to lease or drive or otherwise return to service a vehicle for hire that has failed any inspection until such vehicle has passed a re-inspection. Violations of this subsection E shall be a Class III violation.
- F. Airport taxicab, handicap accessible vehicle and on-call taxicab fare registers or taximeters shall be tested and sealed to the vehicle at least annually, but more often if required under the Director's Rules, and then only by MTC personnel. A copy of the "placed in service receipt" will be filed with the Director. Such inspection shall be made before the issuance of any permit therefore, and shall be made thereafter upon renewal, or at the complaint of any person at such fee as annually determined by the MTC. (Revised 12/7/2015)
1. When a complaint concerning the accuracy of a taximeter is received, the Director will initiate an investigation. If the fare register or taximeter is inaccurate, the owner or lessee shall pay the passenger for any overpayment by the passenger due to any inaccuracy.
- G. The Director shall establish inspection, protocols, and rules that set out the conditions under which vehicles meters may be operated. Operating a vehicle contrary to this section shall be a Class II violation of this code. (Revised 12/7/2015)

- H. It shall be a Class I violation of this code to tamper with or alter any meter or device used to calculate, display or present any rates or charges to passengers without the written authorization of the Director.

305 Vehicle for Hire Permit Fees - Term.

- A. The annual per vehicle license fee for an owner or lessee of an airport shuttle, airport taxicab, alternative transportation vehicle, carriage or horse drawn vehicle, commercial shuttle, courtesy vehicle, handicap accessible vehicle, on-call taxi or premium sedan shall be as follows:
(Revised 05/31/2017)
 - 1. As determined annually by the MTC and published in a schedule by the Director.
- B. The MTC shall distribute the appropriate permit to the Certificate holder.
- C. No fees shall be required for vehicles for hire duly licensed by another county or a municipality operating for limited purposes and subject to the conditions set forth herein.

306 Vehicle Permits - Term, Expiration and Renewal.

- A. Vehicle permits shall expire as follows:
 - 1. All airport taxicab permits shall expire on the thirtieth (30th) day of April of each year, and shall be renewed annually prior to such expiration date.
 - 2. All carriage and alternative transportation vehicle permits shall expire on the thirtieth (30th) day of April of each year and shall be renewed annually prior to such expiration date.
 - 3. All on-call taxicab and handicap accessible permits shall expire on the thirtieth (30th) day of June of each year and shall be renewed annually prior to such expiration date.
 - 4. All courtesy vehicle permits shall expire on the thirty-first (31st) day of July of each year and shall be renewed annually prior to such expiration date.

5. All premium sedan permits shall be renewed annually prior to such expiration date. *(Amended 11/29/11) (Revised 12/7/2015)*

B. A Certificate holder shall file an application for all vehicle permits with the Director along with the appropriate renewal fee. If the application is approved, the fee paid, and the vehicle passes all appropriate inspections, the Director shall issue the renewal. If the vehicle fails the Director's inspection, the Certificate holder may repair the vehicle and re-present it until the vehicle passes inspection and is issued the renewal permit, but may not allow any person to operate such vehicle during the period of ongoing failure. Vehicles presented for re-inspection for a third or subsequent re-inspection shall be subject to the appropriate inspection fee. *(Revised 12/7/2015)*

C. Violations of this Chapter not otherwise specified shall be a Class IV violation. *(Amended 11/17/10)*

CHAPTER 4 – DRIVER’S LICENSE REQUIREMENTS

401 Driver Licensing – Qualifications - Hearing on Denial of License.

- A. No person shall operate a vehicle for hire in the county or the city without first obtaining a MTC driver’s license authorizing the operation of that particular class of vehicle for hire.
1. The applicant may apply for, and the Director may issue, a driver’s license to an individual to be used for a specific Certificate holder for the operation of an airport shuttle, an airport taxicab, an alternative transportation vehicle, a carriage, a commercial shuttle, a courtesy vehicle, a handicap accessible vehicle, a limousine, an on-call taxicab or premium sedan, each license shall be issued for a specific driver. *(Revised 05/31/2017)*
 2. No transfer of a license for employment with another Certificate holder shall be permitted under this code while the applicant has a pending charge before the MTC.
 3. No transfer of any license shall be permitted under this code without the authorization of the Director.
 4. The Director may issue a temporary MTC driver’s license pending issuance of a permanent license.
 5. Violations of this section shall be a Class II violation.
- B. Application for a driver’s license shall be made to the Director. The applicant for the driver’s license shall comply with the following requirements:
1. Be at least eighteen (18) years of age.
 2. Be able to speak and understand directions, oral and written, in the English language.
 3. Be able to read and understand maps of the St. Louis metropolitan area.
 4. Be in possession of a valid class F chauffeur's license or higher as prescribed by the laws of the state of his/her residency and immediately report any administrative action or change in

status of this license to the Director. The provisions of paragraph four (4) shall not apply to horse-drawn carriages. *(Added 10/02/2015)*

5. Be in possession of current criminal background checks performed by the county police department, the city police department, and the Missouri Highway Patrol, or such other entity as the MTC may direct, showing the applicant has not been convicted of a felony and has no drug or alcohol related convictions involving the operation of a motor vehicle within five (5) years preceding the date of the application.
6. Provide a statement from a physician licensed to practice in the area that applicant has taken a physical examination the results of which show that the applicant is physically capable of safely operating a vehicle for hire and providing reasonable assistance to disabled, elderly, or frail passengers. Specifically, the applicant must be satisfactorily ambulatory that he is able to assist carrying typical packages and luggage passengers may have with them in additions to any requirements pursuant to Rules Promulgated by the Director.
7. Provide with the application an intent to hire or engage letter from a Certificate Holder.
8. Provide with the application a current (no older than 10 days) Missouri Department of Revenue Driver Record Report or if an Illinois resident, an abstract of driving record from the Illinois Secretary of State. The MTC will endeavor to provide these records at a fee to be published by the Director.
9. Pass a drug screening at the time of the initial application and thereafter present proof of a satisfactory drug screen at each License renewal. *(Revised 12/19/17)*
10. Furnish the full name and residential address of the applicant (post office box addresses will not meet this requirement), telephone land line and cell phone numbers as well as email addresses if available; the date and place of birth of the applicant; and proof of citizenship of the United States of America or, if not a citizen of the United States of America then a valid visa and work permit.
11. *(Removed 5/31/17)*

12. Furnish certification that the applicant will comply with all current and future rules and regulations promulgated by the MTC.
 13. Specify the particular class of vehicle for hire to be indicated on the driver's license.
 14. *(Removed 12/07/2015)*
 15. Upon initial application only, furnish evidence that applicant has completed fingerprinting through the Missouri Highway Patrol's finger printing process as required by Section 67.1819 RSMo. Failure to complete fingerprinting through the Highway Patrol process shall result in the denial of a driver's license.
 16. Acknowledge by signature at the time of original licensing and at any renewal the receipt of a copy of the current VHC and Director's Rules which shall include an acknowledgement that by accepting an MTC license the driver assumes the responsibility of becoming familiar with and adhering to each applicable section of the VHC and Director's Rules.
- C. The Director will deny (or revoke if appropriate) an application for a driver's license if the Director determines that:
1. The applicant has made any material intentional misstatement or misleading statement, or omission of fact in the application.
 2. The applicant has been convicted of, pled guilty to or been proven guilty and received a suspended imposition of sentence for any one of the following:
 - a. A felony violation of any state or federal statute or law involving any crime against persons, including, but not limited to all forms of assault within five (5) years of the application or within five (5) years of release from prison for said felony convictions. *(Revised 12/07/15)*
 - b. A felony violation of any state or federal statute or law of any crime involving moral turpitude within five (5) years of the application or within five (5) years of release from prison for said felony conviction. *(Amended 10/23/12) (Revised 12/07/15)*

- c. Driving while his or her Missouri's driver's license was suspended or revoked within five (5) years of the date of the application.
 - d. Driving while intoxicated or some other drug or alcohol-related traffic offense within five (5) years of the application.
 - e. Criminal or driving activity which the Director determines may pose a risk of danger to the traveling public.
3. The applicant has violated any provision of this code, including non-payment of administrative penalties. Violation of minor provisions of this code or non-payment of administrative penalties may be waived by the Director if he determines that a satisfactory plan of compliance is in place.
 4. If the Director determines that charges in the nature of the above-listed crimes or violations of this code are pending against the applicant in any forum, the Director may hold the application until the charges have been resolved to the Director's satisfaction and then may take whatever action deemed appropriate under this code. *Section Amended 6/28/11)*
- D. Upon approval of the application for a MTC driver's license and payment of the appropriate fee, the Director shall issue a MTC driver's license to the applicant. The driver shall display the MTC driver's license issued as instructed by the Director during all times that such vehicle for hire is being operated a copy of such license shall also be clearly discernible to and can be read by the passengers in the rear seat. Violations of this subsection shall be a Class IV violation.
 - E. The fee for a MTC driver's license shall be determined annually by the MTC and published by the Director. The MTC license shall be valid for one (1) year from date of issuance.
 - F. The fee for any replacement license shall be determined annually by the MTC and published by the Director.
 - G. A fee of twenty-five dollars (\$25.00) per license will be assessed for failure to renew a MTC license prior to expiration. A fee of fifty dollars (\$50.00) per license will be assessed for failure to renew a MTC license more than then (10) days after expiration. The Director will determine the penalty under his rules promulgated, for the renewal of a license more than thirty

(30) days after expiration. Licenses may be renewed up to sixty (60) days in advance of expiration. Licenses allowed to expire will require the licensee to begin the process as though applying for the first time including all tests, documentation and fees. *(Amended 1/10/11)*

- H. A top light shall be permanently affixed to the roof of all airport taxicabs, handicap accessible vehicles and on-call taxicabs facing the front of the vehicle, which may display either the name of the Certificate holder or the word “taxi” or “cab”. For on-call cabs a placard signifying availability shall be displayed on the passenger side visor of the vehicle if the driver is off duty so as to be visible from the street when the vehicle is not available for passengers. *(Revised 12/7/15)*
- I. Altering or forging a MTC driver’s license is prohibited and shall result in revocation of such license.

402. Violations

A. Unless otherwise specified, violations of this Chapter shall be Class IV violations. When a violation involves a Certificate holder as opposed to a driver only the administrative penalty portion of the class of violation shall apply and not the points.

CHAPTER 5 - GENERAL OPERATING REQUIREMENTS**501 Lettering and Signs Required - Taximeters - Correct Fares Charged.**

- A. Every airport taxicab, handicap accessible vehicle and on-call taxicab shall have printed, in colors contrasting that of the vehicle surface to which affixed, on the outside of one (1) door on each side of such vehicle in letters at least two and one-half (2 ½) inches high, permanently affixed to the door, the name of the vehicle license holder, the initial fare rate; in letters at least one (1) inch high, the rate graduations in 1/10th of a mile and the additional charge for extra passengers, if any, and the rate, if any, for return mileage from points beyond the geographical boundaries of the City and County.
- B. Every airport taxicab, handicap accessible vehicle and on-call taxicab shall have printed, in colors contrasting that of the vehicle surface to which affixed, on the outside of the front fender on each side of such vehicle and on the trunk lid visible in plain view from the rear of the vehicle, in numbers at least two and one-half (2 ½) inches high, permanently affixed, the Taxicab fleet number assigned to that vehicle by the MTC.
- C. All fleet vehicle markings shall be approved by the Director and shall be consistent among a given fleet.
- D. Every airport taxicab, handicap accessible vehicle and on-call taxicab shall have a rate card posted in a conspicuous manner on the inside of the vehicle prominently setting out the same information relative to fares and additional charges as required herein to be printed on the doors of the vehicle. All vehicles for hire shall display a notice which contains information that any complaint should be directed to the "Director of the Metropolitan Taxicab," with the applicable phone number clearly indicated, and posted in a conspicuous manner.
- E. Every airport taxicab, handicap accessible vehicle and on-call taxicab licensed by the MTC shall be equipped with a fare register or taximeter which shall indicate the fare charged per trip, in a manner which shall be made visible to the passenger and capable of generating a receipt, available upon request, handwritten or mechanically printed, containing such information.
- F. The display of a taximeter shall be programmed to the increment in uniform whole cent values, at one-tenth (1/10) of a mile intervals for distance, and at time intervals. The uniform intervals for distance and time apply to both the initial and subsequent intervals. All taximeters shall be

installed and annually certified by a third-party meter installer who is licensed by the Weights, Measures and Consumer Protection division of the Missouri Department of Agriculture. The Director may grant an extension of compliance for good cause shown. Failure to comply with the certification shall be a Class I violation of this Code and may be grounds for revocation of the permit involved. *(Revised 5/31/17)*

- G. Drivers of airport taxicabs, handicap accessible vehicles and on-call taxicabs shall not use time meters except when waiting on a fare or where time is the non-moving or subordinate portion of the total fare calculated by the authorized and sealed taximeter.
- H. A top light shall be permanently affixed to the roof of all airport taxicabs, handicap accessible vehicles and on-call taxicabs facing the front of the vehicle, which may display either the name of the Certificate holder or the word "taxi" or "cab".
- I. It shall be unlawful and a violation of this code to lease or drive an airport taxicab, handicap accessible vehicle or on-call taxicab which does not comply with the provisions of this code. Violation of subsections A through I of this section shall be a Class III violation.
- J. Unless otherwise provided in this code, it shall be a violation of this code to charge any greater amount than that indicated by the taximeter or fare register, plus additional charges for extra passengers, as indicated by the printing on the doors of the airport taxicab, handicap accessible vehicle or on-call taxicab as herein provided and any applicable airport fees. Any vehicle for hire containing a taximeter must run the meter on every trip without exception and if a flat fare is charged it must be less than the metered fare for any trip. In addition to any other penalties, fares charged in excess of the meter except for those mentioned herein shall require the entire fare including the metered fare to be refunded by the driver to the passenger.
- K. No taximeter rates shall exceed those indicated as follows: *(Amended 11/29/11)*
 - Initial Fare: \$ 3.50
 - Per Mile: \$ 2.20
 - Additional Passengers: \$ 1.00 each
 - Waiting Time: \$24.00 per hour
- 1. Every vehicle for hire picking up passengers at Lambert St. Louis Airport shall pay a fee of \$1.00 per trip to the MTC upon exiting the airport parking area. Violation of this section will be a Class III violation.

2. All vehicles for hire picking up passengers at the airport must use a proximity card or similar device supplied by the MTC to exit the airport parking area and may not use a cash exit point unless the proximity card is not working. Using the cash line instead of the proximity card shall result in a *twenty-five (\$25.00)* administrative penalty per occurrence. *(Subsections added 2/11/11) (Revised 12/7/15)*
- L. Rates for transportation services exceeding those published above or set by contractual agreements entered by and between a Certificate holder and any person, based on utilization of any or all said Certificate holder's vehicles for hire having vehicle licenses issued by the MTC, must be in writing and signed by the Certificate holder or his authorized agent and the person with which the Certificate holder proposes to contract. Violation of subsections J through L of this section 501 shall be a Class II violation.
1. Certificate holders may charge passengers fees for soiling the interior of the vehicle with bodily fluids. It is entirely within the discretion of the Certificate holder as to whether to charge such a fee but such fee may not exceed any amount specified as a cap in the Director's Rules for this section. If the Certificate holder elects to charge such a fee, then the amount and conditions of such charge must be displayed prominently in the passenger compartment of the vehicle where it is easily in view of the passengers. The MTC must pre-approve the language of such notice. If such notice is not posted in the vehicle for hire as required, any fees charged must be refunded. Violation of this section shall be a Class III violation of the code. *(subsection Added 8/21/13)*
- M. Drivers of vehicles for hire shall accept major credit cards for payment of fare. Failure or refusal to accept valid major credit card shall be a violation of this code. Certificate holders shall require all drivers operating under the authority of their Certificates to accept major credit cards as payment of fares. The requirements of this section are limited to valid cards *(Amended 8/28/12)*. Drivers, other than airport taxicab drivers shall not be required to accept payment from a third party. Credit card companies are not third parties for purposes of this section. Violation of subsection M of this section 501 shall be a Class IV violation.
- N. At a date to be determined by the Director, all processing of credit card charges shall be administered by the Certificate holder or by a service with which the Certificate holder shares a written contract for such administration, the records of which shall be maintained by the Certificate holder for one year, in a form permitted by federal law, after the transaction is

processed. These records must be made available for review by the Director upon request. Violation of subsection N of this section shall be a Class V violation.

- O. Drivers of Taxicabs shall use the most direct route to the passenger's destination or at the passenger's option, a route of their choosing. Failure to take a passenger by the most reasonably direct route or route of the passengers choosing shall be a Class III violation of this code. Any drivers found to have violated this section shall, in addition to any other penalty be required to refund the fare charged.
- P. C. Signage & In Car Cameras – See Director's Rule 501 P. (*Added 02/09/15*)

502 Vehicle for Hire Stands and Parking Spaces - Soliciting.

- A. The Director, after consultation with the controlling municipal or county authority may designate appropriate stands or stopping places for vehicles for hire. No vehicle for hire except while boarding or discharging passengers, or waiting for time to depart, shall stop, stand or park on any street or place as designated by the Director. No Vehicle for Hire shall park, stop, or stand at a parking space regulated with a parking meter. Wherein signage prohibits taxicab parking. (*amended 10/02/2015*) (*Revised 12/7/15*)
- B. While a vehicle for hire is on a public street or place, passengers shall be solicited by no other means than by having permanently affixed printed signs on the vehicle stating that the same is for hire and the rate of fare and by displaying the placard as required by Section 501.H.
- C. The driver of any vehicle for hire shall not solicit passengers by repeatedly and persistently driving such vehicle for hire in and about a short space.
- D. Violation of this section 502 shall be a Class IV violation.

503 Vehicle Appearance.

- A. All vehicles for hire shall be clean and well maintained in appearance inside and out.
- B. All vehicles for hire shall be comfortable for the passengers and free of debris.
- C. If the vehicle for hire has a trunk, it shall be kept clear of articles to allow for luggage storage.
- D. Vehicles for hire should have no offensive odors.
- E. All vehicle licenses and driver's licenses shall be displayed as well as the approved or required signage of the MTC.
- F. The Director may promulgate rules further specifying the standards which shall be required to meet the requirements of this section.
- G. Violation of this section 503 shall be a Class IV violation.

504 Driver Appearance and Conduct. (revised 5/31/17)

- A. Drivers shall present a neat and orderly appearance and shall be clean in dress and appearance.
- B. Shirts: collared white in color, no T shirts. During the period of May 1st through October 1st, drivers may wear clean solid white short sleeved collared polo type shirts.
- C. Pants: dress slacks, black or khaki pants, cargo pants, no shorts and no jeans of any color.
- D. Shoes: dress shoes in good condition with socks. No tennis shoes unless they are soft sided dress shoes in a solid color.
- E. Hats: Baseball style hats may be worn with the visor forward and bearing no insignia except that of the Certificate of Convenience and Necessity holder. Upon application, the director may allow sports insignia wear.

- F. No driver clothing shall bear any insignia other than of the Company operating the transportation service.
- G. The Director may authorize alternative suitable attire for drivers (*Added 10/2/2015*)
- H. Drivers shall not sleep in vehicles for hire.
- I. Drivers shall not use cellular or other portable telephones, or blue tooth headsets or devices, or hands free headsets or devices, or ear plugs of any kind while in the presence of passengers, whether loading, in the vehicle, or unloading, or while passengers are present and the vehicle is moving or otherwise upon a public thoroughfare. Drivers whose vehicles have broken down while on a public thoroughfare may use cell phones only to summon assistance. Cell phones may also be used to summon assistance in the event of illness or accident. Cell phones may also be used for credit card processing while the vehicle is stopped. Texting while operating the vehicle will result in a Class I violation. (*Added 10/02/2015*)
- J. No driver may withdraw to a greater distance than ten (10) feet of his/her vehicle while on duty and parked at a taxicab stand or other authorized public place, the only exceptions being that a driver may withdraw to a greater distance than ten (10) feet during an emergency wherein the life or property of any individual is threatened; or only for a period not to exceed fifteen (15) minutes for a physical necessity.
- K. 1. Drivers shall display a professional demeanor, as defined in the Director's Rules or as set out below, always while on duty or in the presence of passengers or members of the public; failure to display a professional demeanor shall be a violation of this code as set out below.
- a. Stealing or theft of any sort or physical assault of any sort whether upon a passenger or other person shall be a Class I violation and shall result in license revocation.
- b. Verbal abuse, lewd, vulgar or obscene suggestions, threats or intimidation of any kind directed at a passenger shall be a Class II violation of this code and may result in suspension or revocation of license. (*adopted 7/28/11*)
2. Public confrontations, as defined in the Director's Rules are prohibited and are a Class II violation of these rules and may result in suspension or loss of license.

- L. No driver of a vehicle for hire while on duty may possess on his person or in any vehicle for hire any scanner, radar detector, or other device designed or altered to permit interception of transmissions not specifically initiated by the vehicle license holder or Certificate holder of the receiving vehicle and intended for its driver. Any scanner discovered in violation of this subsection shall be seized by the MTC and held through adjudication and it will be destroyed upon the citation being upheld or admitted. This shall be a Class I violation and result in immediate revocation.
- M. Smoking shall not be permitted in vehicles for hire or within five (5) feet of the vehicle at any time.
- N. Drivers shall report immediately any known vehicular deficiencies to the Certificate holder. The Certificate holder shall keep a record of such reports for one calendar year from the date of the report and shall produce such on the request of the Director. The Certificate holder shall repair such deficiencies as soon as reasonably possible.
- O. Drivers shall be required to comply with all Federal, State and local traffic laws and ordinances and shall operate any vehicle permitted under the authority of the MTC safely at all times. Drivers must carry their MTC license, appropriate State operator's license and proof of insurance for the vehicle and must surrender same on request to a MTC agent or law enforcement agent.
- p. Drivers shall be required to comply with the Lambert St. Louis International Ground Transportation Rules and Regulations Ordinance 64406 at all times while on Airport Property. Airport Property shall mean Lambert-St. Louis International Airport, which is owned and operated by the City of St. Louis, including, but not limited to its roads, ramps, curbs, parking facilities, terminals, concourses, buildings and other Airport facilities.
- Q. A driver shall not dismiss, discharge, or otherwise require any passenger to leave the vehicle other than at the passenger's requested destination without cause. For this purpose, "cause" means the vehicle has become disabled, or the passenger has become disorderly or has refused to pay the authorized fare. A driver who requires a passenger to leave the vehicle other than at the passenger's requested destination shall do so only at a well-lighted public place, or (if the vehicle has become disabled) into another vehicle for hire, and shall immediately notify his or her affiliated company of all the details of the incident.

- R. A driver may not refuse a fare due to the gender, race, religion, sexual orientation or any protected status of a prospective passenger.
- S. Each vehicle driver shall, upon the request of the passenger making payment, and upon receipt of full payment for the authorized fare, give a receipt to the passenger making the payment.
- T. All drivers shall be alcohol and drug free. Upon reasonable suspicion the Director may order a driver suspected of a violation of the MTC drug and alcohol policy to provide urine or blood samples. (*Revised 12/7/15*)
- U. Any property left by a passenger in the vehicle shall be reported by the driver to his or her affiliated company within 30 minutes after its discovery. The Certificate holder will make every effort to return to the passenger the property in question within 24 hours.
- V. Drivers are responsible for keeping his or her current address and telephone number on file with the MTC. Changes in physical address, telephonic and electronic contact information must be furnished to the MTC, in writing, within seven (7) days of the change becoming effective.
- W. Drivers and their vehicles will be subject to random inspection by the Director and his agents at any time with or without prior notice.
- X. All Drivers shall display on their person always while on duty the MTC issued driver's license. Failure to wear the license shall be a violation of this section 504.
- Y. Any driver failing a periodic drug test whether required by the Certificate holder or the MTC shall be subject to immediate license revocation.
- Z. The Director may promulgate rules further specifying the standards to meet the requirements of this section. Unless otherwise specified, violation of this section 504 shall be a Class III violation.

505 Animals in Vehicles for Hire.

- A. Drivers of vehicles for hire shall allow passengers to be accompanied by service animals. Drivers shall also allow passengers to carry with them small animals, when such animals are securely enclosed in a box or cage designed for holding such animal and capable of being held on the lap of the passenger.
- B. Violation of this section 505 shall be a Class IV violation.

506 - Leases and advertising

- A. Only a Certificate holder may obtain a permit for and lease a vehicle to be operated as a vehicle for hire. Owners of vehicles operating on a permit with a Certificate holder may not sublease the vehicle without first obtaining a Certificate. Any vehicle for hire owner operating a sublease without a Certificate will be operating in violation of the VHC as will any sub lessee. Any violation shall result in the revocation of the MTC license of said violator. Certificate holders are responsible for keeping the MTC apprised of the names and addresses of their lessees and any changes must be updated within 24 hours. Certificate holders which violate this subsection will be cited with a Class II violation of the VHC on the first violation. Subsequent violation of the same type will result in revocation of the Certificate.
- B. An owner of a vehicle for hire who wishes to have the owner's vehicle operated during hours that the owner will not be driving the vehicle may arrange for the lease of the vehicle to another MTC licensed driver through the Certificate holder under whose permit the vehicle is operated at a price agreed upon between the parties. The MTC must be apprised of all such leases as in section 506 A with the same penalties.
- C. An owner of a vehicle for hire may advertise that owner's service, however, in so doing the name of the Certificate holder under whose permit the owner is operating must appear prominently in the advertising in 16-point type so that it is clear to the public that the Certificate holder is the party responsible to the MTC for the supervision of the vehicle and its operator.
- D. Violations of this section shall be Class II violations. *(section Added 11/17/10)*

507 – Electronic Payments

- A. This section applies to all types of taxicabs. In those categories, each Vehicle for Hire shall be equipped to accept and process electronic payments to satisfy any fare, whether by ACH transaction, prepaid card, debit card and/or credit card. Such payment systems shall meet the following minimum standards:
1. The processing system must be owned or leased by the Certificate Holder, and no Driver shall operate a separate payment processing device within the Vehicle for Hire.
 2. The processing system must comply with Payment Card Industry (“*PCI*”) data security standards, as in effect from time to time.
 3. The maximum fee, charge, tax or levy charged to the public by the Certificate Holder or third party processor for receipt of electronic payment shall not exceed Two Dollars (\$2.00) per transaction; provided that such fee may be charged if, and only if, the following conditions are satisfied:
 - a. Clearly visible notice of such fee is posted both inside in the passenger area and outside of the Vehicle for Hire.
 - b. The third-party payment processor has been approved by the MTC.
 4. The Driver shall promptly provide the passenger with a printed or electronic receipt. The option to pay for a fare via mechanical imprinted credit card processors shall continue to be permissible only as a secondary solution in the event of an unforeseeable equipment malfunction or defect. Such imprinted transactions must be processed by a Driver only through a merchant authorized by the MTC.
 5. Any third-party payment processing service must be approved by the Director.
 6. The MTC shall have authority to inspect and approve the installation process and placement of any new electronic payment systems installed in a Vehicle for Hire.
 7. The MTC shall have the authority to approve the placement and content of all signage related to any electronic payments technology installed in a Vehicle for Hire.

8. Violations of this section shall be Class II violations.

B. Each Certificate holder must comply with the provisions of Section 507 by the time of the next annual renewal of its vehicle for hire permit from the date of the adoption of this section by the MTC.

508 – Transfer of Currently Permitted Vehicles Between Certificate Holders

A vehicle for hire may be transferred by its owner from one Certificate holder to another with the consent of the receiving Certificate holder if the vehicle passes inspection at the time of transfer and is within the age requirement of the appropriate type of vehicle without regard to any age restrictions in this code that are placed upon vehicle entering service for the first time. A vehicle within age requirement has only thirty (30) days to transfer from one Certificate holder to another. (*adopted 8/12/12*)

CHAPTER 6 – SPECIAL REQUIREMENTS

601 Director's Authority with Regard to Special Requirements

- A. The Director may enact specific rules for the enforcement of all the requirements of this chapter.

602 Special Requirements for Airport Taxicabs.

- A. Airport Taxicabs shall be no older than ten (10) model years while in service.
- B. No Airport Taxicab shall be entered into service older than ten (10) model years.
- C. No taxicab shall be entered into service without first registering the vehicle as a taxicab within the jurisdiction of the MTC through the Missouri Department of Revenue as assigned and directed by the MTC. Such registration shall be properly maintained, a copy of which shall be retained with the vehicle while the vehicle is in service. Registration shall be the responsibility of the owner of record of the vehicle. *(Revised 8/29/17)*
- D. No applicant shall be eligible to receive a Certificate or a MTC driver's license or a permit for an airport taxicab unless such applicant has first been approved by the Lambert St. Louis Airport Authority in accordance with all of its rules and procedures which approval must be provided to the MTC. *(Revised 12/07/15)*
- E. No person who has been issued an airport taxicab permit by the Director may sublease or otherwise transfer such permit to any other person.
- F. Each person who holds a Certificate for an airport taxicab shall be responsible that at least one airport taxicab permitted under that Certificate is providing service to persons using the airport at all times. If the Director, after investigation, determines that any person has failed to comply with the provisions of this paragraph, the Director may take appropriate action, including initiation of Certificate and vehicle permit revocation proceedings, against such person. Airport Taxicabs shall be in compliance with Director Rules regarding nighttime staffing. *(Revised 12/07/15)*
- G. No airport taxicab shall transport any passenger except those originating from or terminating at the airport. No airport taxicab shall stage at any hotel queue, cab stand, or any location other

than the airport, provided, however, an airport taxicab may take a return fare to the airport if there is no other cab available at the drop off location or if specifically summoned by a passenger.

- H. Drivers of airport taxicabs shall accept airline transportation vouchers from inconvenienced airline passengers as payment for airport taxicab fares as outlined in Lambert - St. Louis Airport Ground Transportation Rules and Regulations.
- I. It shall be a Class II violation of this code for an airport taxicab holding the first position in the queue at the airport to refuse a fare.
- J. Drivers of airport taxicabs shall utilize the Proximity card issued by the Metropolitan Taxi Commission when picking up passengers at Lambert St. Louis International Airport. This proximity card shall be used each time that an airport taxi enters or exits an airport terminal. Drivers shall not avoid, circumvent or divert their on-duty vehicle to a gate or toll facility to avoid the use of the Proximity card issued to the driver. An airport driver is also subject to rules and regulations imposed by the Lambert St. Louis Airport Commission. *(Amended 12/19/13)*
- K. The Director has authority to supplement on call taxis with airport taxis on high volume days or events. *(Revised 12/07/15)*

603 Special Requirements for On-Call Taxicabs.

- A. On-call taxicabs shall be no older than ten (10) model years while in service.
- B. No on-call taxicab shall enter service without first registering the vehicle as a taxicab within the jurisdiction of the MTC through the Missouri Department of Revenue as assigned and directed by the MTC. Such registration shall be properly maintained, a copy of which must be retained with the vehicle while the vehicle is in service. Registration shall be the responsibility of the owner of record of the vehicle.
- C. Each on-call taxicab Certificate holder is required to have and maintain a separate non-residential business office. *(Revised 12/7/15)*

- D. It shall be a Class II violation of this code for an on-call taxicab holding the first position on a taxicab stand to refuse a fare.
- E. It shall be a Class II violation of this code for an on-call taxicab to station at the airport without first having been called for by a specific passenger, nor shall any on-call taxicab pick-up any passenger other than the specific passenger, and guest of said passenger, for whom the on-call taxicab was dispatched.
- F. When waiting for a passenger at the airport as permitted under this code, an on-call taxicab driver shall display the surname of such passenger prominently in the rear or side window of the vehicle, or held by hand, mobile data terminal, placard, smart phone or tablet. (*Revised 12/07/2015*)
- G. Any on-call taxicab Certificate holder that provides service between two points based on a flat rate or consistent rate must display such rates permanently affixed to, either the right rear quarter-panel of or prominently posted in the interior of, all on-call taxicabs authorized by that Certificate Holder's Certificate. In no event, may such a flat rate exceed the meter rate to any destination. No on call trip may exceed the meter rate. (*Revised 12/7/15*)
- H. If the Director, after investigation, determines that any person has failed to comply with the provisions of this section, and such failure is either repetitive or particularly egregious the Director may take appropriate action against such person, including revocation of the appropriate Certificate and subject vehicle licenses.
- I. Drivers of on-call taxicabs shall utilize the Proximity card issued by the Metropolitan Taxi Commission when picking up passengers at Lambert St. Louis International Airport. This proximity card shall be used each time that an on-call taxi enters or exits an airport terminal. Drivers shall not avoid, circumvent or divert their on-duty vehicle to a gate or toll facility to avoid the use of the Proximity card issued to the driver. An on-call driver is also subject to rules and regulations imposed by the Lambert St. Louis Airport Commission. (*Amended 12/19/13*)
- J. Violation of section 603, other than the special penalty provision of section I, shall be a Class II violation unless otherwise specified. (*Amended 12/19/13*)

604 Special Requirements for Premium Sedans.

Premium sedans shall be no older than SIX (6) model years while in service. Any sedan entered into service if more than two model years old and any premium sedan still in service after the fifth model year shall be required in addition to the requirements of Section 304 to submit inspections every six months. *(Amended 7/14/2014)*

- B. Premium sedans shall bear a permit of the size, color, and other specification as determined by the Director, permanently affixed as specified by the Director. The car shall bear no other markings.
- C. The fact that a premium sedan driver is stationed on, or within two hundred (200) feet of a hotel or business property, whether or not on private property, without an electronic or written trip ticket in the vehicle shall constitute prima-facie evidence that the driver is operating an illegal taxicab service. *(Amended 7/14/2014)*
- D. Premium sedan drivers must be summoned to hotels or businesses solely at the request of the passenger.
- E. Premium sedans are required to operate strictly by prearranged contract with the specific passenger being transported and his guests. For the purpose of enforcement, the driver of a premium sedan may prove the prearranged contract by display in electronic or digital form. *(Amended 7/14/2014)*
- F. Any premium sedan parked on hotel, or business property - or across the street from a hotel, or business property with or without consent of the property owner - must maintain written or electronic/digital evidence (in the form of a trip ticket, written contract or digital dispatch on a smartphone or digital device) of having been summoned to provide service for this specific date, time, and trip. Such evidence will also include the MTC number of the driver and identify the Certificate holder. Evidence of having been summoned by the passenger, by MTC authorized hotel personnel or by a representative of the business, must be available for inspection in some form whether written or electronic by the Director or his designees upon demand. The failure to provide such evidence shall constitute prima facie evidence that the driver is operating an illegal taxicab service. *(Amended 7/14/2014)*

- G. When waiting for a passenger at any designation, a premium sedan driver shall display the surname of the passenger prominently in the rear side window of the vehicle or held by hand or otherwise as determined by the Director unless digitally dispatched and able to provide electronic or digital proof of a summons. *(Amended 7/14/2014)*
- H. *Removed (7/22/14)*
- I. Violation of sub-sections B through H of this section 604 shall be Class II violations of this code.
- J. It shall be a Class II violation of this code for a premium sedan to station at the airport without first having been called for by a specific passenger.
 - 1. Nor shall any premium sedan pick up any passenger other than the specific passenger, and guest(s) of said passenger, for whom the premium sedan was called.
- K. Drivers, their vehicles as well as company offices and trip records will be subject to random inspection by the Director and his Agents at any time with or without prior notice.
- L. Vintage premium sedans shall meet the qualifications set forth in the definition. An application for vintage status must be made on an individual vehicle basis to the Director and granting of vintage status shall be at the sole discretion of the Director. Vintage premium sedans are exempt from the in-service and aging requirements of this section.
- M. *Removed (7/14/2014).*
- N. Unless otherwise specified, violation of this section 604 shall be a Class III violation.

606 Special Requirements for Non-Emergency Transportation Vehicles *(Removed 5/31/17)*

605 Special Requirements for Commercial Shuttles

- A. Commercial shuttles are limited to designated locations as pre-filed with the Director.
- B. Commercial shuttles may not “stage” or stand in the area for more than ten (10) minutes for the purposes of boarding or disembarking passengers unless otherwise approved by the Director.
- C. It shall be a Class II violation of this code for a commercial shuttle to enter a taxicab stand.
- D. The fact that a commercial shuttle driver is stationed in front of or across the street from a hotel or motel, or within twenty-five hundred (2,500) feet of a recognized taxicab stand shall constitute prima-facie evidence that the driver is operating an illegal taxicab service which shall be a Class II violation of this code.
- E. Unless otherwise specified violation of this section 605 shall be a Class IV violation.

607 Special Requirements for Airport Shuttles.

- A. Airport shuttles are limited to designated locations outside the airport grounds as pre-filed with and approved by the Director. These shuttles may not “stage” or stand in the area for more than ten (10) minutes for the purposes of boarding or disembarking passengers unless approved by the Director.
- B. It shall be a violation of this code for an Airport shuttle to enter a taxicab stand. The fact that an Airport shuttle driver is stationed in front of or across the street from a hotel or motel, or within five hundred (500) feet of a recognized taxicab stand shall constitute prima-facie evidence that the driver is operating an illegal taxicab service.
- C. Violation of this section 607 shall be a Class II violation.

608 Special Requirements for Horse-Drawn Carriages.

- A. All restrictions and requirements for motorized vehicles contained in the Revised Statutes of Missouri shall apply to carriages except those which by nature could have no application.

- B. All restrictions and requirements for animal-driven vehicles and slow-moving vehicles contained in the Revised Statutes of Missouri or the Code of State Regulations shall apply to carriages except those which by nature could have no application.
- C. Carriages shall abide by any ordinance pertaining to slow-moving or animal-driven vehicles within the respective political subdivision of which they are specifically operating and concurrently within the boundaries of the MTC's jurisdiction.
- D. Safety and Health:
1. The Metropolitan Taxicab Commission has entered a Memorandum of Understanding with the City of St. Louis wherein the St. Louis Health Department personnel or appointed Veterinarian shall be responsible for Horse Health. *(Amended 10/02/2015)*
 2. The City of St. Louis Health department shall be responsible for examination of horses utilized in the horse carriage industry under the jurisdiction of the Metropolitan Taxicab Commission. Carriage operation shall remain the responsibility of the Taxicab Commission. *(Amended 10/02/2015)*
 3. The St. Louis Health Department shall inspect stabling facilities, feed supplies and health records to insure the health and safety of horses used in the horse carriage industry within the jurisdiction of the Taxicab Commission. *(Amended 10/02/2015)*
 4. Permit holders must also provide to the MTC/St. Louis Health Department the address where its animals are to be stabled. This information must be kept current and any changes of address must be supplied to the MTC/St. Louis Health Department within seven (7) days of becoming effective.
 5. *Removed 10/02/2015*
 6. Each harness shall be equipped with a diaper. Horse urine shall be immediately neutralized using an enzyme fluid to remove offensive pungent odor. Each operator of a horse-drawn vehicle shall ensure that any feces deposited on the public right-of-way or any private property within the City is cleaned up immediately after such deposit or as soon thereafter as is reasonable. *(Amended 10/02/2015)*

7. Each Certificate holder is required to maintain stopping areas which will be free of feces and which must be regularly sprayed with disinfectant to prevent stench from urine.
8. *Removed 10/02/2015*
9. *Removed 10/02/2015.*
10. The driver shall always be responsible for the proper and humane care and treatment of the horse under his or her direct supervision and control.

E. Operation:

1. All carriage drivers shall obey all traffic laws while operating on public streets.
2. The carriage shall not operate during the weekday rush hours of 7:00 a.m. to 9:00 a.m. and 4:00 p.m. to 6:00 p.m. on public streets. Presently the hours are unchanged. (*Added 10/02/2015*)
3. Any person who operates any such animal-driven vehicle during the hours between sunset and one-half hour before sunrise, and at all other times as conditions of poor visibility exist, shall cause the front and rear lights of the carriage to be in operation.
4. Carriages are hereby prohibited from use of limited access highways.
5. A horse-drawn carriage shall keep as close to the right-hand curb as practical and shall take on and discharge passengers as quickly as possible so as not to unnecessarily interfere with traffic. (*Amended 10/02/15*)
6. The carriage drivers shall not permit the speed at which any horse drawn carriage is driven to exceed a walk. However, a horse's gait may be increased to a trot to safely clear an intersection or to proceed uphill. (*Amended 10/02/2015*)
7. *Removed (10/02/2015)*

8. Drivers must have his or her valid, state-issued driver's license in his or her possession at all times while operating a carriage.
9. No one shall unbridle a horse while the horse is connected to any horse-drawn vehicle.
10. No driver shall abandon his carriage, permit another to drive for him or her, except an apprentice, or permit any passenger to ride in the driver's seat.
11. No driver shall permit more passengers in a carriage than it has been designed to carry.
12. No person shall be permitted to stand or ride on any part of the carriage while in motion, except seated inside the carriage. Drivers shall take all necessary precautions to prohibit such activity, including safely bringing the carriage to a stop until the situation has been corrected. (*Revised 10/02/13*)
13. Drivers shall take all necessary precautions to prohibit such activity, including safely bringing the carriage to a stop until the situation has been corrected.
14. All passengers must remain seated except when loading or unloading.
15. Boundary restrictions related to sporting events shall be provided by Director's Rules.
16. No carriage operation will be conducted when ordered by any emergency services or public safety official.

F. Training:

1. New drivers must successfully complete a driver training program to be developed and implemented by the respective company and approved by the Director. The driver training program must include, but is not limited to, the following topics: grooming the horse; cleaning the harness and padding; fitting the bridle, bit, and harness to the horse; hitching the horse to the carriage; applicable laws and rules for carriage operation; and the safe and humane operation of the carriage on public streets.
2. The driver training program must include a practical examination demonstrating proficiency in the curriculum.

3. After completion of the training program, each new driver must then serve as an apprentice with an experienced driver for a minimum of thirty-two (32) hours. During the apprenticeship, the new driver shall observe the proper handling and driving of a carriage as well as the methods of handling emergency situations for unexpected animal behavior.
4. The new driver will operate the carriage under the direct supervision of the experienced driver for a minimum of 16 hours of the apprenticeship.
5. The Certificate holder must maintain records of the completion of the driving training program, examinations, and apprenticeships for all new drivers for a minimum of one year after the employee separates from the company.
6. Violation of this section 608 subsections D through G shall be Class II violations. Violation of all other subsections shall be Class IV violations.

609 Special Requirements for Courtesy Vehicles.

- A. Courtesy vehicles shall be a no-charge or otherwise complimentary service and the vehicles employed in the service shall be no older than allowed by the rules promulgated by the Director for this class of vehicle. *(Revised 12/7/15)*
- B. Courtesy vehicles shall be permanently marked on each side of the vehicle with the name of the Certificate holder for which the transportation is being made and shall display a fleet number on each front fender and the rear of the vehicle and shall display all other signage or markings as required by the Director. *(Amended June 17, 2013) (Revised 12/7/15)*
- C. Violation of this section 609 shall be a Class IV violation.

610 Special requirements for Limousines.

- A. Limousines shall be no older than ten (10) model years while in service.
- B. No limousine shall be entered into service older than four (4) model years.

- A. Unless otherwise specified, violation of this section 610 shall be a Class III violation

611 Special Requirements for Alternative Transportation Vehicles. (Added 3/28/11)

- A. All restrictions and requirements for motorized vehicles contained in the Revised Statutes of Missouri shall apply to Alternative Transportation Vehicles except those which by nature could have no application.
- B. All restrictions and requirements for slow-moving vehicles contained in the Revised Statutes of Missouri or the Code of State Regulations shall apply to Alternative Transportation Vehicles except those which by nature could have no application.
- C. Alternative Transportation Vehicles shall abide by any ordinance pertaining to slow-moving vehicles within the respective political subdivision of which they are specifically operating and concurrently within the boundaries of the MTC's jurisdiction.
- D. Operation:
 - 1. All Alternative Transportation Vehicles drivers shall obey all traffic laws while operating on public streets.
 - 2. The Alternative Transportation Vehicles shall not operate during the weekday rush hours of 7:00 a.m. to 9:00 a.m. and 4:00 p.m. to 6:00 p.m. on public streets except by approval of the Director in advance or as specified by Director rules.
 - 3. Any person who operates any such vehicle shall always while the vehicle is in motion or conveying passengers display at least one amber or yellow flashing light visible under normal atmospheric conditions from a distance of five hundred feet in all directions.
 - 4. Any person who operates any such vehicle during the hours between sunset and one-half hour before sunrise, and at all other times as conditions of poor visibility exist, shall cause the front and rear lights of the vehicle to be in operation.
 - 5. Alternative Transportation Vehicles are hereby prohibited from use of limited access highways.

6. For the purpose of taking on and discharging passengers, Alternative Transportation Vehicles shall stop at the far corner of all intersections by safely passing through the intersection as directed by traffic control device, and while so stopped shall keep as close to the right-hand curb as practicable, and shall take on and discharge passengers as quickly as possible, so as not to unreasonably interfere with traffic.
 7. Drivers must display their MTC driver license at all times on the rear of the driver's seat between the center and the right side of seat, in clear view from the rear seating area.
 8. Drivers must have his or her valid, state-issued driver's license in his or her possession at all times while operating an Alternative Transportation Vehicle.
 9. No driver shall permit more passengers in an Alternative Transportation Vehicle than it has been designed to carry. Design capacity shall be posted in the vehicle.
 10. No person shall be permitted to stand or ride on any part of an Alternative Transportation Vehicle while in motion, except seated inside the vehicle.
 11. Drivers shall take all necessary precautions to prohibit such activity, including safely bringing the vehicle to a stop until the situation has been corrected.
 12. All passengers must remain seated except when loading or unloading.
 13. No Alternative Transportation Vehicle operations will be conducted when so ordered by any emergency services or public safety official.
 14. Violations of this section 611 subsection D shall be Class II violations. Violations of all other subsections shall be Class IV violations.
- E. The Director may set specific rules and enact special orders which establish geographic boundaries and hours of operations for Alternative Transportation Vehicles and may modify those limits at his discretion in the interest of the safety, welfare and convenience of the public.

612 Special Requirements for Pedicabs. (Added 3/24/2016)

- A. All restrictions and requirement for Pedicabs contained in the Revised Statutes of Missouri shall apply to Pedicabs except those which, by nature, would not be applicable.
- B. All restrictions and requirement for slow-moving vehicles contained in the Revised Statutes of Missouri or the Code of State regulations shall apply to Pedicabs, except those which, by nature, would not be applicable.
- C. No person or entity shall own, operate or lease a Pedicab for hire without first obtaining a Certificate of Convenience and Necessity issued by the MTC.
- D. Pedicabs shall abide by any ordinance pertaining to slow-moving vehicles within the political subdivision in which they are operating concurrently within the boundaries of the MTC's jurisdiction.
- E. Operation:
 - 1. All Pedicabs shall obey all traffic laws while operating.
 - 2. Pedicabs shall not operate during the weekday rush hours of 7:00 a.m. to 9:00 a.m. and 4:00 p.m. to 6:00 p.m. on public streets except with approval of the Director in advance or as specified by Director rules.
 - 3. Every Pedicab shall display, on the side exterior of the vehicle, the fare rate in letters at least one inch high and in a color contrasting with that of the vehicle surface.
 - 4. The Maximum fare rate for Pedicabs shall be \$2.00 per block for two passengers. An addition fare of \$1.00 per block may be charged for a third adult.
 - 5. No signage may be displayed to mandate or suggest rates in excess of the maximum rate allowed by the MTC.
 - 6. Any person who operates a Pedicab between sunset and one-half hour before sunrise, and at all other times of poor visibility, shall cause the front and rear lights of the vehicle to be in operation. A Pedicab must have one clear forward facing headlight and two red taillights.

7. Pedicabs are prohibited from use on limited access highways.
8. Drivers must display their MTC driver license at all times in the passenger compartment of the Pedicab. One on person one attached to the pedicab
9. Pedicabs shall be inspected annually by full time commercial bicycle repair and maintenance facility that has been authorized by the MTC. The MTC will provide inspection requirements to Pedicab CCN operators for completion by a bicycle facility as defined above. The inspection facility shall complete and attest that all areas of the inspection have been completed and that the vehicle is operating properly. The inspection facility shall not approve the vehicle for licensure by the MTC if any element of the inspection is not fully functional and operating satisfactorily.
10. All passengers shall remain seated during the operation of the Pedicab except when loading and unloading.
11. All Pedicabs shall be installed with seat belts for the safety of passengers. Drivers shall encourage all passengers to engage their seatbelt before movement of the Pedicab.
12. Pedicab operators shall conduct themselves at all times in a professional manner displaying proper etiquette to the customers and contacts of the Pedicab enterprise.
13. Licensed Pedicabs shall display the registration number and permit of the MTC as directed by the MTC.

F. Pedicab requirements:

1. Insurance required for Pedicabs shall be one Million dollars (\$1,000,000.00) combined single limit coverage unless otherwise provide in this code or the Director's rules.
2. The MTC shall review the number of licensed Pedicabs in operation within its jurisdiction and shall adjust the number of licensed Pedicabs in accordance with its review of convenience and necessity.

G. Penalty Provisions:

Violations of section 612 subsection D shall be a Class II violation. Violations of all other subsections shall be a Class IV violation.

CHAPTER 7 – HOTEL RULES – 701 Hotel Rules.

- A. No doorman, bellman or hotel employee shall solicit or accept payment from any driver of a vehicle for hire for securing passengers for that driver or any other driver. *(Revised 12/7/15)*
- B. Drivers regulated by this code shall not offer nor give payment for securing or the prospect of securing any fare or trip. Violation of this subsection shall be a Class I violation.
- C. Every doorman, bellman, hotel employee and driver regulated by this code shall display a professional demeanor in the presence of passengers. *(Revised 12/7/15)*
- D. Hotel employees shall direct customers to the lead on-call taxicab as long as that taxicab conforms to these rules. Any cab not meeting these standards shall be waived on by the hotel employee and reported to the Director.
- E. Vehicles for hire other than on-call taxicabs, picking up passengers at hotels, must have been summoned by the passenger or the concierge at the request of the passenger and may not pick up anyone other than the passenger or the passenger's guests.
- F. The driver of the vehicle for hire, other than the driver of an on-call taxicab, shall place a card in the rear side window of the vehicle prominently displaying the surname of the passenger until the passenger boards the vehicle or use such other name display as the Director may require.
- G. Drivers of on-call taxicabs waiting in hotel queues that are next up must be alert and ready for the fare when called.
- H. Taxicabs must use the hotel queue and not pull in front of the hotel searching for fares. No other vehicle for hire may use the hotel queue.
- I. All on-call taxicabs should arrive at the hotel entrance with the heat or air conditioning running. The lead on-call taxicab in the hotel queue should idle the taxicab at the proper temperature of air-conditioning at 75 degrees and heat at 65 degrees. Drivers should follow the instructions of the passenger as to their personal comfort level.
- J. Unless otherwise specified violation of this section 701 shall be a Class III violation.

CHAPTER 8 – SOLICITATION PROHIBITED - ABUSE AND FORCE PROHIBITED

801 Solicitation Prohibited – Abuse and Force Prohibited.

- A. No gift shall be accepted by, or solicited by the Director, any member of the MTC, or any agent, appointee, employee or any other person acting under the employ or direction of the MTC, from any person directly affected by this code or any person acting on the behalf of or for the benefit of such person.
- B. No person shall bribe, attempt to bribe, or proffer any gratuity whatsoever to the Director, any member of the MTC, or any employee or other person acting on behalf of or at the direction of the MTC, in return for favorable or preferential treatment.
- C. No person shall physically or verbally assault, threaten, harass, intimidate or attempt to intimidate, or otherwise abuse the Director, any member of the MTC, any employee, agent or other individual acting on behalf of or at the direction of the MTC, any passenger, public official or any other individual publicly or privately whether in person, electronically, by written correspondence or by any other means.
- D. Violation of this section 801 shall be a Class I violation.

CHAPTER 9 – AMENDMENTS – RULES PROMULGATED BY THE DIRECTOR - SURCHARGES**901 Amendments – Rules Promulgated by the Director – Surcharges.**

- A. The MTC shall have the power to amend this code as provided by section 67.1812 RSMo.
- B. The Director shall impose reasonable measures in the form of Director's Rules intended to ensure compliance with the VHC as approved by the MTC. Notices of such measures shall be posted on the MTC website and clearly labeled as Director's Rules. Violations of such Rules shall be treated as any other violation of this code. The Director may modify the Director's Rules on his own initiative without MTC approval. The MTC may modify or revoke any Director's Rules upon a finding that the measure is generally excessive or excessive in light of all of the facts of a particular case. The Director shall file a copy of all such rules and any amendments thereto with the MTC. Unless disapproved by the MTC a Director's Rule will become effective 10 days after it is filed with the MTC.
- C. The Director, with the approval of the MTC, may approve surcharges as necessary.
- D. The Director may destroy records as spelled out in the MTC record retention policy. (*Revised 12/7/15*)
- E. All vehicles operating under this code must comply with the rules promulgated by the Director, as approved by the MTC, but not limited to, compliance with all local, state and federal laws, vehicle design and markings, vehicle inspection standards, driver training, uniforms and record keeping.
- F. It shall be a violation of this code as set out in the Director's Rules for any person to fail to obey such rules promulgated by the Director.

CHAPTER 10 – ENFORCEMENT

1001 Enforcement.

- A. The Director shall maintain constant vigilance over all vehicles for hire regarding quality, cleanliness, appearance, and general operational fitness, as well as over all drivers of vehicles for hire to insure compliance with this code.
- B. The MTC, through the Director and its agents, shall have full authority to enforce this code. Failure to comply with any lawful instruction of the MTC, its Director, or MTC enforcement agents shall be a Class III violation here under and may also be the subject of suspension or revocation depending on the seriousness of the violation. If a driver or Certificate holder feels that the actions or instructions of an MTC agent are unauthorized or unlawful they should report the actions to the Director who will initiate an investigation and report to the MTC. Direct confrontations or arguments by drivers with MTC agents are never appropriate.
1. From time to time the MTC may authorize other governmental or private organizations to act as enforcement officers for the enforcement of the Vehicle for Hire Code. The Director shall keep a list of those authorized entities in the Director's Rules for this section. *(Adopted 2/23/12)*
 2. Any assault, verbal abuse, threats, threatening conduct or any attempt at such or any act or any conduct that a reasonable person could deem threatening or abusive directed at an employee or commissioner of the MTC by a driver or Certificate holder whether in person or by telephone, text or any other means shall be grounds for immediate revocation of all MTC privileges, licenses or permits. Such revocation shall not be suspended pending appeal as it is regarded as inherently dangerous conduct and if upheld such a revocation will be permanent. *(adopted 9/20/12)*
- C. The MTC through the Director and his agents shall have full authority to inspect all classes of vehicles for compliance with all rules, regulations, laws and ordinances including inspection of MTC driver's licenses, appropriate State driver's licenses and vehicle evidence of insurance to ensure that all operators are adhering to same. Any compartments, trunks, and interior or exterior spaces will be subject to this inspection.
- D. Points and penalties in this code are meant to be a deterrent and are, therefore, cumulative despite the class of violation within any contiguous twenty-four (24) month period. For

example, if a driver received a Class II violation, a Class III violation and a Class IV violation, the Class IV violation would be considered the third violation within a contiguous twenty-four (24) month period and would result in two (2) points and a \$50 administrative penalty. However, the MTC is concerned that efforts to comply with the code be rewarded so any contiguous twelve (12) month period without a violation of any class will result in a reduction of accumulated points by fifty percent (50%). Twenty-four (24) contiguous months without a violation will result in all points accumulated to that time being reduced to zero.

- E. The Missouri legislature has authorized the MTC at Section 67.1818 to impose "...administrative penalties not to exceed two hundred dollars..." (\$200.00) and to "...develop a schedule of penalties which shall be available to the public and provided to all owners and operators of taxicabs." The MTC is a fee based agency supported by the vehicle for hire industry. The costs of enforcing this code constitute a significant element in the overall fees levied on the vehicle for hire industry. In order that the costs of enforcement be borne in larger proportion by those who violate this code rather than be borne by the greater part of the industry that strives to operate within the code, the MTC has adopted a schedule of administrative penalties to be borne by violators of the code which is set out in subsection P of this chapter.
- F. *(Removed 12/7/15)*
- G. As soon as is practical the Director shall create a citation book or form, which may be electronic, for enforcement officers which shall act as a method for issuing violations of the code and advising of the subsequent court dates with respect to the violation issued.
- H. A citation shall be issued when an enforcement officer has witnessed an action or actions which he believes reasonably constitutes one or more violations of the code; or after interviewing witnesses based upon whose observations and testimony, the officer believes that a violation of the code has occurred; or if an outside law enforcement agency has cited a MTC licensed owner or operator with alleged ordinance violations of any jurisdiction, which if true, the officer believes would warrant a citation under the VHC code.
- I. Citations shall be reviewed by the Director for compliance with rules and the VHC and general conformity with standards of law and equity and may be dismissed in whole or in part or reduced to a lower category (*Amended 8/28/12*) by the Director for failure in any area. Otherwise, the Director will sign the citation as having been reviewed and notify the person

cited of the nature and class of the violation. Such notification shall contain the appropriate information concerning the appeal procedure pursuant to Chapter 12 of this code.

- J. Upon appeal, a representative of the MTC's office of General Counsel will present evidence supporting all citations written by the MTC's enforcement agents. General Counsel may dismiss any citation or charge in whole or in part or reduce to a lower category of violation (*Amended 8/28/12*) if counsel believes the citation does not state a violation of the code or if there is otherwise insufficient evidence upon which to proceed or the citation violates basic standards of equity.
- K. A person receiving a citation may choose to pay the administrative penalty. Upon payment of the penalty the appropriate number of points according to the published schedule will be assessed against the MTC driver's license of the person cited of which a permanent record will be kept. The points will be reduced by one-half if no other citations are received in the ensuing contiguous twelve (12) month period and will be reduced to zero if no further points are received in the next contiguous twelve (12) month period
- L. All violations of the VHC will carry a point penalty in addition to any administrative penalty unless issued to a Certificate holder in which case the violation will be confined to an administrative penalty and an additional suspension or revocation if appropriate.
- M. Certificate holders will be regularly informed of citations issued to their personnel and the disposition of same. It shall be a violation of this code for a Certificate holder to allow the operation of a vehicle for hire under the Certificate holder's control by a person not holding a valid MTC driver's license which would be a license that has expired or is suspended or revoked. A violation of this section will result in an administrative penalty of \$100 for the first offense, \$200 for the second offense, suspension for the third offense and revocation for any subsequent offense within a contiguous forty-eight (48) month period.
- N. Citations directed toward Certificate holders will be presented to the Certificate holder by the enforcement officer if appropriate and then will be reviewed by the Director and the General Counsel. If the Director believes that a violation of the VHC exists, he will so inform the Certificate holder in writing within 30 days of the issuance date of the citation addressed to the office address on file with the MTC by first class mail. The Director will, at that same time, inform the company of its right to appeal pursuant to Chapter 12. The Director may also cite a Certificate holder for violation of the VHC and shall notify the Certificate holder of the

particulars of the violation as above and of the right to appeal pursuant to Chapter 12 of this code.

O. POINT PENALTIES:

1. Class I Violation:

- a. The 1st violation shall result in twelve (12) points against the drivers' license, an administrative penalty of two hundred dollars (\$200) and a twelve (12) month suspension.
- b. The 2nd violation within a twenty-four (24) month period will result in license revocation.

2. Class II Violation:

- a. All Class II violations shall result in five (5) points charged against the driver's license for each violation and, in addition in any contiguous twenty-four (24) month period:
 - i. The 1st violation shall result in a one hundred dollar (\$100) administrative penalty.
 - ii. The 2nd violation shall result in a one hundred fifty dollar (\$150) administrative penalty.
 - iii. The 3rd violation shall result in a two hundred dollar (\$200) administrative penalty.
 - iv. The 4th violation shall result in revocation, notwithstanding the schedule set out in subsection 6.

3. Class III Violation:

- a. All Class III violations shall result in three (3) points charged against the driver's license for each violation and, in addition within any contiguous twenty-four (24) month period:
 - i. The 1st violation shall result in a fifty dollar (\$50.00) administrative penalty.
 - ii. The 2nd violation shall result in a one hundred dollar (\$100) administrative penalty.
 - iii. The 3rd violation shall result in a one hundred fifty dollar (\$150) administrative penalty.
 - iv. The 4th and subsequent violations shall result in two hundred dollars (\$200) administrative penalty and a five (5) day suspension in addition to any suspension that may occur otherwise due to point accumulation.

4. Class IV Violation:

- a. All Class IV violations shall result in two (2) points charged against the driver's license for each violation and, in addition, within any contiguous twenty-four (24) month period:
 - i. The 1st & 2nd violations shall result in a twenty-five dollar (\$25) administrative penalty.
 - ii. The 3rd violation shall result in a fifty dollar (\$50) administrative penalty.
 - iii. The 4th violation shall result in a seventy-five dollar (\$75) administrative penalty.
 - iv. The 5th violation shall result in a one hundred dollar (\$100) administrative penalty.

- v. The 6th and subsequent violations shall result in a two hundred-dollar (\$200) administrative penalty and a five (5) day suspension in addition to any suspension that may occur otherwise due to point accumulation.

5. Class V Violation - Default:

- a. Any violation of the Directors Rules or the VHC not specifically set out therein shall result in one (1) point charged against the driver's license for each violation and, in addition, within any contiguous twenty-four (24) month period unless such points are waived under sections 1001.I or 1001.J(*Amended 8/28/12*):
 - i. The 1st & 2nd violation shall result in a twenty-five dollar (\$25) administrative penalty.
 - ii. The 3rd violation shall result in a fifty dollar (\$50) administrative penalty.
 - iii. The 4th violation shall result in a seventy-five dollar (\$75) administrative penalty.
 - iv. The 5th violation shall result in a one hundred dollar (\$100) administrative penalty.
 - v. The 6th and subsequent violations shall result in a two hundred-dollar (\$200) administrative penalty and a five (5) day suspension in addition to any suspension that may occur otherwise due to point accumulation.

6. Sufficient accumulation of point penalties against the driver's license shall result in a suspension.

- a. The accumulation of twelve (12) points within a contiguous twelve (12) month period shall result in a thirty (30) day suspension.
- b. The accumulation of eighteen (18) points within a contiguous twenty-four (24) month period shall result in a ninety (90) day suspension.

c. Any further suspensions in a contiguous forty-eight-month (48) period shall result in a license revocation.

7. When a violation carrying a point penalty is appealed to a hearing officer and is subsequently upheld, the points will be assessed as of the issuing date of the violation and not as of the date of adjudication.

CHAPTER 11 - MEASURES TO ENSURE COMPLIANCE - SUSPENSIONS OR REVOCATION OF LICENSE

1101 Suspension or Revocation for Non-Compliance.

- A. For any Certificate holder – the 1st through 6th violation in any twelve (12) month period shall result in an administrative penalty and upon a 7th violation in the period the company's Certificate of convenience and necessity shall stand suspended. Notice of such suspension shall be given by the Director as soon as is practical after the occurrence of the 7th violation. Certificate holders shall have the same rights of appeal pursuant to Chapter 12 as any other person subject to this code.
1. Any Certificate holder who permits or causes any person acting under the authority of a Certificate, including any person acting as an independent contractor under a Certificate to violate or fail to comply with any of the provisions of this code, may in addition to any administrative penalty, be subject to suspension or revocation of such person's Certificate.
 2. Any Certificate holder who allows persons acting under the authority of a Certificate to incur excessive violations of the VHC shall violate this code by failing to supervise.
 3. More specific rules concerning the requirements and enforcement of this section may be enacted by the Director.
- B. No driver shall be permitted to hold a MTC driver's license who has by any class of violation suffered three (3) license suspensions within a contiguous forty-eight (48) month period. Any driver having suffered three (3) license suspensions within any contiguous forty-eight (48) month period shall have their license revoked.
- C. Any person operating a vehicle for hire without a Missouri or Illinois driver's license or while such driver's license is suspended commits a Class I violation of this code and may also be subject to revocation.
- D. The Director may suspend for a period up to one hundred eighty (180) days or revoke the MTC vehicle permit of any vehicle for hire or may suspend or revoke a MTC driver's license if the Director finds one (1) or more of the following:

1. That the driver has an overall recent driving history that indicates that he could be a danger to the safety of traveling public.
 2. That the owner, lessee or driver made an intentional misstatement or misleading statement of fact in the application not discovered until after the issuance of said license.
 3. That any owner, lessee or driver has been convicted of or pled guilty to one (1) or more of the following:
 - a. A felony violation of any state or federal statute or law involving any crime against persons, including, but not limited to all forms of assault within five (5) years of the application or within ten (10) years of release from prison for said felony convictions. *(Amended 10/23/12) (Revised 12/7/15)*
 - b. A felony violation of any state or federal statute or law of any crime involving moral turpitude within ten (10) years of the application or within five (5) years of release from prison for said felony conviction. *(Revised 12/7/15)*
 - c. A violation of any federal or state statute involving terrorism or terrorist activity.
 - d. Any failure of periodic random drug tests administered by the Director.
- E. In the event that the Director suspends or revokes a Certificate or a MTC vehicle permit or MTC driver's license the Director shall notify the appropriate party and the Certificate holder in each case by certified, registered or priority mail of the suspension or revocation and state the reason for the action and the procedure for appeal pursuant to chapter 12 of this code. Suspension shall take effect after ten (10) days' notice to the driver, except as otherwise provided herein.
- F. If the Director determines that there appears to be an immediate threat to the health, safety or welfare of the public, any suspension or revocation shall take effect immediately. In the event of an immediate suspension or revocation the driver may request a hearing pursuant to Chapter 12 which will be scheduled as soon as practicable. The suspended or revoked driver shall bear the burden of going forward with evidence to refute the Director's determination of the appearance of an immediate threat to the health, safety or welfare to the public. *(Amended 10/23/12)*

- G. If charges are pending against a driver in another forum involving substantially the same facts as the incident upon which the Director made his suspension decision, then the Director may continue to suspend the MTC driver's license until the charges have been resolved to the Director's satisfaction in that other forum. Otherwise, the Director may suspend a MTC driver's license because of pending felony charges or Class A misdemeanor charges involving assault. The suspension or revocation shall be in writing stating the reason for said suspension and the procedure for appeal pursuant to chapter 12 of this code and sent by registered or certified mail to the driver. Whenever charges are pending in another forum which, if a conviction were obtained, would render the driver ineligible to possess a MTC driver's license under the provisions of this code, the Director may suspend any pending action under this code pending the outcome of the charges in that other forum.
- H. Conviction of or a plea of guilty to an alcohol related offense while operating a vehicle including, but not limited to Driving While Intoxicated shall result in immediate revocation of a MTC driver's license.
1. Whenever any license of any sort is revoked under this code the Director, in his order of revocation shall state the length of the revocation and if the revocation is permanent the Director shall so state in the order of revocation. If Director denies the issuance of any license, then he shall state in his order of denial the length such denial shall stay in effect. *(Added 11/29/11)*
- I. Complaints concerning breaches of conduct of the VHC may be filed with the Director by any person. The complaint must be in writing and information as to the address and telephone number of the complainant sufficient to allow the Director to contact the complainant so that evidence to support the complaint may be obtained must be supplied with the filing of the complaint. Complaints not in writing or not containing contact information will not be pursued.
1. All complaints shall allege the nature of the code violation.
 2. If the allegation is of a serious nature, the Director will take immediate steps to obtain and preserve the testimony of the complainant.

3. If the complainant's statement is preserved under oath, every effort will be made to pursue the complaint without requiring a personal appearance by the complainant if the complainant is not a resident of the State of Missouri or does not live within fifty (50) miles of the jurisdiction of the MTC.
 4. If a complaint is filed in person, complainants may be accompanied by counsel.
 5. If a complaint is filed in person and it appears that the complainant is under the influence of an intoxicant or drugs, suffering from a mental disorder, or exhibits any other behavior or condition bearing on the complaint's credibility, these conditions shall be noted with the complaint at the time the complaint is filed with the signature of the observer.
 6. If the complainant filing in person alleges any manner of physical abuse or injury to their person, the person receiving the complaint should encourage them to contact law enforcement authorities immediately.
 7. Citizen complaints may be dismissed by the Director if the Director believes that the statements made in the complaint do not constitute a violation of the VHC.
 8. Citizen complaints may be dismissed by General Counsel if General Counsel believes that there is insufficient evidence available to successfully pursue the complaint or that the allegations of the complaint do not constitute a violation of the VHC.
- J. A citation that is not appealed or a citation that is appealed but is upheld without further appeal must be paid within thirty (30) days of the failure to appeal date or the date of the decision upholding the citation or the MTC license of the driver who has received the citation shall be suspended. If such citation remains unpaid for an additional 30 days, the MTC license shall be revoked. Administrative penalties unpaid after sixty (60) days resulting in revocation shall be doubled not to exceed \$200.

CHAPTER 12 – ADMINISTRATIVE PENALTIES AND APPEAL PROCESS**1201 Hearing Date.**

- A. The Director will set up a docket as needed for appeals. The docket will establish a court date for all citations written prior to that docket cut-off date or for a longer period if volume dictates. At the docket cut-off date, enforcement officers will switch to the next pre-set docket date if one has been established. In no event, will an appeal be delayed for longer than one hundred fifty (150) days. *[adopted 8/18/10]* Failure to appear at a scheduled hearing officer date will be an automatic Class V violation.

1202 Continuance.

- A. Anyone charged with a code violation may obtain one continuance from the Director for good cause shown. Any further continuances must be obtained from the hearing officer before whom the person is scheduled to appear prior to the date of appearance. Since the MTC believes that continuances put an undesirable strain on the enforcement system and are unfair to the charged party, continuances are to be discouraged and additional court costs of \$100.00 *[adopted 8/18/10]* will be imposed for the continuance unless the hearing officer determines otherwise.

1203 Setting Docket Dates.

- A. The Director will work with the hearing officers in rotation where possible to establish docket dates if the volume of appeals so justifies which will be assigned to each hearing officer over the calendar year. The docket will indicate whether it will be heard electronically or physically. The docket dates will be posted on the MTC website and at the MTC offices. Whether a docket will be heard physically with the hearing officer, counsel, all parties and witnesses physically present will be determined by the hearing officer and submitted to the Director for posting. Any electronic hearing must allow all parties to view and communicate with one another and the hearing officer and must allow counsel, or the parties to question and cross examine all witnesses.

1204 Procedure for Appeal to a Hearing Officer.

- A. Any person regulated by this code receiving a citation alleging a violation thereof has the right to appeal that citation to an independent hearing officer provided by the MTC. In addition, a Certificate holder will also have standing to appeal a citation given to one of the Certificate holder's drivers. When that person is notified by the Director of the alleged violation, the Director will also send notification of this right to appeal. The right to appeal must be exercised by notice to the Director only on a form provided by the Director. Such notice must be served on the Director within ten (10) days of receipt.
1. A person receiving a citation may choose to present his case to a hearing officer at which time he is free to be represented by counsel or to appear pro-se. In order to present his case to a hearing officer, it is only necessary for the person to appear at the hearing date assigned on the citation or by the Director.
 2. If there is sufficient time the person will be heard at the time and date so assigned. If there is not sufficient time, then the person will be heard at the next available date set by the Director or as designated by the hearing officer.
 3. If the person presenting his case to the hearing officer prevails, then all charges and any attendant costs will be dismissed, including any record thereof.
 4. If the person presenting his case is found by the hearing officer to have committed all or any of the cited violations of the VHC then, in addition to any other appropriate penalty and points that person will be responsible for court cost in the amount of one hundred dollars (\$100.00).*[adopted 8/18/10]* This amount may be adjusted from time to time by the MTC through the Director and any such adjustments will be communicated to all owners and drivers and posted on the MTC's website and at the MTC's offices.
- B. All hearings may be conducted electronically at the election of the hearing officer. Notice of electronic hearings, if not otherwise noticed, will be given at least one (1) week in advance of the hearing but, if at all possible, at the time the docket date is originally established. Arrangements will be made by the MTC for participants unable to attend electronically.

- C. At an electronically conducted hearing the attorneys and witnesses, the court reporter and the hearing officer may all appear remotely by camera with sound and the hearing may be conducted in that manner.
- D. Any electronic hearing must allow all parties to view and communicate with one another and the hearing officer and must allow counsel or the parties to question and cross examine all witnesses.

1205 Hearing and Decision on Appeal.

- A. The hearing shall be conducted in the manner set forth in Chapter 536 RSMo. A record of the hearing shall be made. The hearing officer may issue a decision immediately or, as soon as practicable after the hearing, he may issue a decision and order, including findings of fact and conclusions of law. Subpoenas may be issued as provided in Chapter 536 RSMo.

1206 Appeal from Hearing Officer Decision.

(Repealed 8/28/12)

1207 Appeal to the Circuit Court.

- A. Under no circumstances will there be an appeal to the MTC. Upon completion of the MTC's administrative hearing process, appeals are to the Circuit Court of the City of St. Louis. The time limitations for court review shall run from the date of mailing of the order of the appellate hearing officer's decision or from the date of the hearing if the appellate hearing officer's decision is rendered from the bench or from the date of the mailing of the appellate hearing officer's decision if no ruling is made from the bench and shall be the same as those set out in Chapter 536 RSMo for appeals to the circuit court.

1208 Stay of Proceedings.

- A. The Director, when notified, may stay proceeding in any case which also involves an alleged breach of the law in the jurisdiction of another law enforcement agency until such time as the charges so pending have been resolved. In some circumstances a suspension of driving privileges could result in the interim if it appears that a genuine threat to the public health, safety or welfare exists. Appeals from such a decision of suspension are under this Chapter.

1209 Appeal of Citation for CERTIFICATE Holders.

- A. The Certificate holder may pay the administrative penalty and receive any other penalties involved with a citation or may appeal to the hearing officer by filing a notice of appeal as required by this Chapter. The Certificate holder may be represented by counsel or appear pro se. The appeal process set out herein shall also apply to all alleged Certificate holder code violations.

1210 Hearing Officers.

- A. Hearing officers appointed by the MTC shall be familiar with this code and possess the ability to conduct a fair and impartial hearing in accordance with the hearing procedures set forth in chapter 536 RSMo., and to render a fair and impartial decision including findings of fact and conclusions of law where appropriate.
- B. A hearing officer shall not be a member or employee of the MTC, or employed by or own a substantial interest in any hotel or restaurant located in the city or county or any business entity engaged in the business of carrying persons for hire on the streets of the city or county. Substantial interest means ownership by any member of the hearing officer's immediate family, directly or indirectly, of ten (10) percent or more of any business entity. Immediate family means the hearing officer and his or her spouse and their parents, children, brothers, sisters and spouses thereof. To the extent possible the MTC will endeavor to use retired or former judges as its hearing officers.
- C. The compensation of hearing officers shall be established by the MTC and implemented by the Director.

- D. The hearing officer shall be the judge of his or her own qualification to hear a case, but for good cause shown, may order a change of hearing officer in which event the Director may assign a new hearing officer as soon as is reasonably practical.
- E. Anyone charged with a code violation shall be entitled to one change of hearing officer for good cause shown. The request for change of hearing officer should be presented to the Director at least ten (10) days prior to any hearing.

1211 Court Reporters.

- A. The Director will work with the office of General Counsel to establish a procedure for procuring and compensating court reporters used for hearings and appeals. Court reporters may bill the MTC directly for their services.

1212 Hearing Premises.

- A. Normal venue for all hearings and appeals will be the offices of the MTC unless otherwise notified. If the offices of the MTC are for any reason unavailable, the Director will work with the office of General Counsel to procure adequate facilities in which to hold hearings and appeals. The location of these premises will be posted at the MTC's offices and on the MTC's website and will be made known to anyone affected.

Chapter 13 - COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT**1301 Certificate of Convenience and Necessity for Specially Designed Handicap Accessible Vehicles** *(Added 3/28/11, Amended 4/8/11)*

- A. There is hereby created a special Certificate category to operate handicap accessible vehicles only.
- B. Vehicles permitted under this category must be handicap accessible vehicles by design and fully compliant with all qualifications of the ADA including driver training at a training course designated by the Director.
- C. No permit granted under this category of Certificate may ever be used for any other type vehicle than a handicap vehicle.
- D. Vehicles permitted under this type of Certificate must be dispatched and otherwise comply with all requirements of the Code for on call taxicabs.
- E. A Certificate holder operating under this type of Certificate will be subject to all the provisions relevant to on call taxicabs.
- F. Vehicles permitted under this type of Certificate may not enter service when they are more than 8 years old and must be taken out of service when they are 12 years old. *(Revised 5/31/17)*
- G. Certificate holders operating under this type of Certificate may make arrangements with other Certificate holders to provide handicap vehicle access service for them on a contract basis. They may also provide handicap access service under contract for other agencies or companies but all contracts must be on file with the MTC within ten (10) days of being signed.
- H. Any Certificate holder operating under this type of Certificate may pick up non-handicap as well as handicap passengers but the primary duty of this type of Certificate will be to serve the handicap market.
- I. *(Removed 08/25/2016)*

- J. Any Certificate holder choosing to replace an existing taxicab or premium sedan with a handicap accessible vehicle must follow all rules for handicap accessible vehicles including reporting weekly the number of handicap trips taken for each vehicle, however, such a handicap vehicle may be replaced by a regular fleet vehicle if it is not being operated under a handicap Certificate.
- K. Refusal to provide transport for a handicap passenger by a handicap accessible vehicle shall be a Class I violation and in addition to other penalties under this code may result in suspension or revocation of the driver's license and permit involved as well as the handicap Certificate.

DIRECTOR'S RULES PROMULGATED

Director Rules Chapter 2,

Effective January 1, 2016 the Metropolitan Taxicab Commission will withdraw the moratorium on the issuance of additional Certificates of Convenience and Necessity. In addition to all rules and regulations applicable to Certificates of Convenience and Necessity for Taxicabs, new certificate holders shall have a minimum fleet of twenty-five permits issued through section 301 of the Vehicle for Hire Code. If the Director allows a Company to operate through a provisional or conditional CCN then each vehicle shall be approved as required by the Director and the Vehicle for Hire Code. All condition vehicle permits shall be in full compliance with the rules and regulations of the Metropolitan Taxicab commission within ninety (90) days of the conditional approval or the Certificate for Convenience and Necessity application will be rejected.

All permits awarded must be filled within ninety (90) days of the Certificate of Convenience and Necessity approval or the permits not filled will be permanently forfeited. At all times twenty-five (25) permits must be in operation or all permits will be forfeited. *(Added 12/08/15)*

The MTC will accept applications for new Certificates of Convenience and Necessity for the On Call and Premium Sedan Class in January, May and September. Additional permit application request from current CCN Holder's will be accepted as follows:

On-Call Taxicab May 1 – May 31

Premium Sedan September 1 – September 30

Upon the submission of a complete and valid CCN application with the appropriate payment, the MTC staff will investigate, examine and vet the application. Upon completion, but not longer than ninety (90) days, the MTC staff will schedule a hearing before the Commission and prepare a docket for the Commissioners of the Metropolitan Taxicab Commission to discuss.

In addition to all rules and regulations applicable to Certificates of Convenience and Necessity for Premium Sedans, and special rules under chapter 604 of the Vehicle for hire code, new certificate holder for Premium sedans shall have a minimum fleet of three (3) permits issued through section 301 of the Vehicle for hire code.

Section 201 A:

Every Certificate holder must supply the MTC with the form in which it does business, for example, a corporation, a limited liability company, a partnership, sole proprietorship, etc. Every Certificate holder must supply the MTC with its filing with the Secretary of State of Missouri. Every Certificate holder must supply the MTC with a resolution of its corporation, Limited Liability Company or partnership showing the officers of the company and stating that these persons have the authority to speak for the company and to bind the company. Each Certificate holder must supply the MTC with a copy of its by-laws if a corporation or limited liability company which by-laws must indicate clearly which officers have the authority to bind the company. The by-laws of each corporation or limited liability company each company's by-laws must clearly state the foregoing or they will be rejected and if not amended to clearly state the foregoing, the Certificate will be revoked.

Section 201.A.1

Chapter 2, Section 201.A.1

All new applicants for On-Call Taxicab Certificates of Convenience and Necessity and any current certificate holder who request additional permits to increase their current fleet size must equip these vehicles with M.T.C. approved GPS tracking Equipment.

The GPS equipment must record all trip data and vehicle locations while transporting a passenger. All electronic records shall be maintained by the holder of the Certificate of Convenience and Necessity for a minimum of fifteen (15) days and shall be produced to the M.T.C. upon request.

Any new applicant for an On-Call Taxicab Certificate or current holders of a Certificate of Convenience and Necessity that requests additional vehicle permits to increase their current fleet size

must equip each new vehicle with an M.T.C. approved computerized dispatch system. These systems must be capable of electronically storing trip data and must be designed to transmit vehicle dispatch services electronically.

All new applicants for an On-Call Certificate of Convenience and Necessity and any current Certificate Holder who request additional permits to increase their current fleet size must equip each new vehicle with a M.T.C. approved App based booking platform. Certificate holders may choose to participate in a co-op with other certificate holders to obtain this app based platform.

Effective July 1 2017 All Current holders of Certificates of Convenience and Necessity who have not previously requested additional permits shall have all vehicles equipped with GPS tracking, computer based dispatch equipment and an App based booking platform installed prior to renewal of their permits for 2017. These devices must be capable of calculating fares in advance and have the ability of tracking the Taxicab locations by July 1, 2016.

201.A.2

Any and all current Certificate Holder who requests additional permits must demonstrate convenience and necessity criteria to the Commissioners of the Metropolitan St. Louis Taxicab Commission. The Commission will be presented with a census of active permits, traffic studies, staff recommendations and such other criteria as the Commission may establish in determining the convenience and necessity of issuing additional permits.

Any person seeking to purchase any assets from a vehicle for hire service to be used in the conduct of a similar service under the same Certificate must first obtain approval from the MTC. When such a minority interest in a Certificate holder is being acquired the transfer will be considered after an application of transfer, approved by the managing agent of the Certificate holder is submitted to the MTC. A fee for such application for approval shall be two hundred fifty dollars (\$250.00) and the information that must be provided to the MTC when seeking such approval shall be a fully executed contract of sale as well as the same information that must be provided under section 202.B.3.b, d, e, f, g, I, j, m, p and q as well as section 202. B.4. Upon approval of the application by the MTC the Certificate holder must submit a revised ownership list in a form required by the Director within five (5) working days of such approval. *[Amended 9/28/10]*

A merger, acquisition, transfer of ownership or sale involving a Certificate must be accompanied by a non-refundable application fee of \$2,500.00; upon approval of the

application an additional fee of \$100 for each permit proposed to be transferred will be due.

Only Certificate holders shall lease vehicles for hire. The MTC must be able to determine who is driving any vehicle for hire so that it can make sure those persons are properly licensed, have clean criminal records and are not security risks among other considerations. Concealed sub leases make this impossible to accomplish and so are prohibited. *(Added 11/17/10)*

Annual renewal will require each Certificate holder to review the prior year's documents and submit changes to the permanent information that is on file with the MTC as mandated in the VFHC. Any and all updates must be submitted within 30 days of being sent the reapplication documents.

1. An application for a Certificate or CTPCN or any modification thereof shall be addressed to the MTC on forms provided by the MTC. An Application for a Certificate and CTPCN is attached as appendix 1 and 2.

Any material required in the application process may be submitted as an appendix to the application form.

2. This application shall be in writing, verified by the affidavit of the applicant, or if the applicant be a corporation, a limited liability company or an association of persons of any kind, by its duly authorized officer or agent.

3 The application must contain:

Complete and truthful answers to all questions posed by the MTC on the applications forms provided. , CP.

d. If for a merger or acquisition or transfer or sale of ownership then: the same information as in "c" above for the proposed surviving entity.

e. The service category under which the applicant is proposing to provide service or is providing service.

f. What, if any, previous experience the applicant has had, or if the applicant is a partnership, the partners therein have had, or if the applicant is a corporation or other association of persons, the officers and directors have had, in the service category for which application is made.

g. The number of vehicles the applicant desires to operate.

h. The color scheme proposed to be used or currently being used.

i. The passenger capacity of each vehicle according to manufacturer's

rating.

j. The type, model and description of vehicle for hire to be used or being used, engine horsepower or identification and description of other means of motivation, and name of the manufacturer as well as the age of each vehicle.

k. The applicant must agree that the applicant will provide operational oversight for its services to include the training of company drivers, the monitoring of driver compliance with this code and the general fitness and continuing maintenance of vehicles in operation under each Certificate and must submit a plan for how this will be accomplished.

l. A detailed description of what the applicant is proposing to undertake including any merger or acquisition of any assets to be used in the operation of a new or existing Certificate and the way in which those assets will be used or deployed, whether it is anticipated that such merger or acquisition will give rise to a need for further permits either immediately or in the reasonably foreseeable future.

m. The applicant must give permission for an FBI background check on all principals involved in the proposed Certificate holder.

n. In the event of an acquisition, the applicant must provide a plan for continuing to serve the community which the acquired or merged company has historically served.

o. The applicant must provide a plan and a timetable for upgrading the acquired fleet so that the vehicles will provide electronic credit card capability.

p. All units must have their meters re-certified prior to operation if a merger or sale is approved.

q. Applicant must provide a list of all drivers proposed to be working for the applicant after the merger or acquisition to the extent available.

4. The Director shall have a public hearing on any proposed new Certificate for public comment prior to submitting his recommendations to the MTC and applicant will, in addition to other fees, be responsible for the cost of the hearing and for any legal fees incurred by the MTC in performing its due diligence in connection with the application. An applicant may request a good faith estimate of these costs from the Director but the estimate notwithstanding the applicant will be responsible for the actual costs.

5. The Director will not conduct public hearings on applications for merger,

acquisition or transfer of ownership prior to submitting his recommendations to the MTC and applicant will, in addition to other fees, be responsible for the all costs of the of processing the application and for any legal fees incurred by the MTC in performing its due diligence in connection with the application. An applicant may request a good faith estimate of these costs from the Director but the estimate notwithstanding the applicant will be responsible for the actual costs.

Section 202 C. Revised (05/30/2017)

Class	MTC License	Exp. Date Month	Vehicle Permit Price	Inspection	Annual Renewal	CCN & CTPCN New
Airport Taxicab	\$25.00	30-Apr	\$50.00		\$50.00	\$100.00
On Call Taxicab	\$25.00	30-June	\$50.00		\$50.00	\$100.00
Premium Sedan	\$25.00	31-Oct	\$50.00		\$50.00	\$100.00
Courtesy Car	\$125.00	31-July	\$125.00	\$35.00	\$250.00	\$500.00
Airport Parking Shuttle	\$125.00	31-July	\$125.00		\$250.00	\$500.00
Carriage	\$125.00	30-Apr	\$50.00		\$50.00	\$100.00
Alternative Transportation	\$25.00	30-Apr	\$50.00		\$50.00	\$100.00
Rickshaw	\$25.00	30-Apr	\$50.00		\$50.00	\$100.00
CTPCN					\$500.00	\$500.00
Driver Late Fee 1-10 Days	\$25.00					
Driver Late Fee After 10 Days	\$50.00					
Single License Replacement	\$10.00					
Full License Replacement	\$20.00					
Reinspection Fee				\$25.00		

Chapter 2, section 207 A.

The time for filing a notice of appeal to a hearing officer from a decision of the Director or the MTC which impacts a Certificate is ten (10) days from the date of Notice of the decision.

Chapter 2, section 208 A. *(Removed 5/31/17)***Chapter 2, section 209**

Effective January 1, 2016 all holders of a Certificate of Convenience and Necessity must submit proof of the minimum insurance requirements as described in Chapter 2, section 209 of the Vehicle for Hire Code, failure to do so shall result in a Class I Violation. *(Added 12/30/2015)*

The method for filing a proof of insurance with the MTC:

Proof of insurance must come to the MTC from the insurer not from a broker or agent. It must have a telephone contact number and an email contact address. If insurance is frequently allowed to lapse by a Certificate holder, pre-payment of premiums will be required.

The method of achieving reinstatement for lapsed insurance with the MTC: If insurance coverage is found to have lapsed for any reason, the Certificate holder must produce proof of insurance as required under these rules immediately. Certificate holders will not be allowed to operate without valid insurance so operations may be suspended until valid insurance is obtained by the Certificate holder. If insurance is frequently allowed to lapse by a Certificate holder, pre-payment of premiums will be required.

Chapter 2, Section 209 E:

In the event that a Certificate holder is notified by its insurance carrier that any specific driver is excluded from insurance coverage, The Certificate holder must immediately remove the driver from service and notify the MTC within 24 hours. Failure to do either of these shall result in an administrative penalty of not to exceed \$200 and repeated violations may result in revocation of the Certificate.

Chapter 2, section 210, the form in which Certificate holders are to provide the Director with their office address, business telephone number and electronic mail address Page 2 of the MTC Application for a Certificate.

Chapter 2, section 210A

All holders of a Certificate of Convenience and Necessity must have a non-residential office suitable to conduct business. The CCN holder shall have a readily accessible, visible and commercially reasonable office, that is either staffed during regular business hours not less than 9:00 A.M. to 5:00 P.M. Monday through Friday or is accessible by telephone, mobile phone or other communication device for immediate communication during regular business hours. Failure to provide immediate access during regular business hours will result in the revocation of the CCN. *(Revised 5/31/17)*

Chapter 2, section 211A, the requirements of a training program to be offered to employees by the Certificate holder:

Driver Training — Each Certificate holder must provide to drivers or certify that drivers have attended and passed a comprehensive driver training program, whose curriculum and delivery shall be approved by the MTC. The curriculum shall include, at a minimum, applicable government rules and regulations; geography and map reading of the licensing jurisdiction and surrounding jurisdictions; major points of interest in the jurisdiction, general familiarity with the jurisdiction and its surrounding area; driver safety and defensive driving; passenger safety; vehicle safety and maintenance/inspection checks; and customer service and relations, including guidelines for assisting disabled, frail, and elderly passengers and familiarity with the Vehicles for Hire Code and the Director's Rules.

From time to time the Director may obtain access to training programs offered by private or public entities such as the Convention and Visitors Commission (CVC). When these programs are offered at no cost and designated by the Director, attendance for drivers will be mandatory. Failure to attend a designated mandatory training session without an excuse approved by the Director will result in a Class II violation of the Code. Driver's will not be allowed to renew their licenses until all administrative penalties are discharged and the training program has been attended. Certificate holders who are notified of the unexcused failure of one of their drivers to attend mandatory training for the second time will themselves be guilty of a Class II violation if the driver fails to attend a third and subsequent mandatory training session. *(Amended 12/8/10)*

The method for gaining approval of its training program from the MTC: Details of the program curriculum must be submitted to the Director for approval or the name, address and curriculum of the course to which the drivers of any Certificate holder are being sent.

The requirements for a training manual for drivers: A training manual should contain a written version of the material which is covered in the company's driver training program.

The procedure for having a training manual approved by the MTC: Training manuals should be submitted to MTC at the time that the driver program is submitted for approval and will be dealt with along with the driver training program. Training manuals from any outside driver's training program may also be submitted at the same time that the MTC's approval of that outside program is sought.

Chapter 2, section 214, the contents of the application of re-certification by the Certificate holder, the time limits for same and method of submission to the MTC: The application for re-certification, shall contain the same information as an application for a new Certificate and must be completed and returned to the MTC within 60 days from the date received. If additional time is needed a written request from the Certificate holder will be submitted to the Director. The Director may extend the filing period by one (1) thirty (30) day period.

Chapter 2, section 214-Renewal of Certificate, CTPCN

The annual renewal fee for a Certificate of Convenience and Necessity and Certificate of Third Party Convenience and Necessity will not to exceed One Thousand Dollars (\$1000.00)

The annual renewal fee for a CCN for On Call Taxi's will be \$50.00

The annual renewal fee for a CCN for Airport Taxi's will be \$50.00

The annual renewal fee for a CCN for Premium Sedan's \$50.00

The annual renewal fee for a CTPCN will be \$500.00

Chapter 2, sections 217

Application for a new Certificate shall be accompanied by a non-refundable application fee of \$100.00 for the following class of service:

Airport Taxi
On Call Taxi
Premium Sedans
Limousines

Effective on September 22, 2014 all holders of these types of Certificate's will be assessed an annual renewal fee of \$50.00 which will be invoiced upon annual renewal dates indicated in Section 306. A CTPCN renewal will be annually and at a rate of \$500.00 from the date of issuance.

Application for a new Certificate shall be accompanied by a non-refundable application fee of \$500.00 for the following class of service: These service providers will not be dispatched by a CTPCN

Airport Shuttles
 Hotel Shuttles
 Courtesy Vehicles
 Commercial Shuttles
 Horse Drawn Carriage
 Alternative Transportation Vehicles

Effective on September 22, 2014 all holders of these types of Certificate's will be assessed a \$250.00 annual renewal fee which will be invoiced upon annual renewal as indicated in Section 306.

Director's Rules Chapter 3

Chapter 3, section 301.A:

Each CCN Holder shall be responsible for the completion and submission of the proper MTC removal from service forms (form 205) and "new in service" letters to the MTC bearing the signature of Managing Officer when requesting to remove a vehicle from service and enter into service a substitute or replacement vehicle. The Managing Officer must deliver to the MTC either by FAX or by hand the form 205 on the same date that the form 205 is signed if it deals with a vehicle of an Owner Operator. All form 205s for company owned vehicles must be delivered within five (5) business days of being signed by the Managing Officer. All required documentation must be received and approved by the MTC prior to the issuance of any permits. *(Revised 8/29/17)*

All CCN Holders are required to notify the MTC by either email or fax ten (10) days in advance of the intent to remove a leased vehicle from service. All insurance requirements for said vehicle must remain active until such time as the Director or his Agents have decommissioned said vehicle from the particular CCN Holder.

Any owner operator who wishes to terminate any type of contractual agreement with a CCN holder and end their affiliation with said CCN Holder must respond to the MTC and obtain a removal from

service form 205. Once completed the Director or his agents will decommission the vehicle by removing the operating permit. If the owner operator is transferring his vehicle to another CCN Holder the owner operator is required to notify the MTC of this intent and have the vehicle red tagged and temporarily removed from service until such time that the vehicle is properly registered to another CCN Holder and proof of all requirements are completed and on file with the MTC. *(Revised 8/29/17)*

The owner of the replacement vehicle shall be required to submit to the Commission all additional forms necessary to complete the replacement within five (5) business day of the company's submission of form 205 or "new in service" letters. Failure to file all required documentation within the proper time periods will result in a One hundred dollar (\$100.00) late fee for each occurrence which will increase to Two Hundred dollars (\$200.00) after ten (10) days. No replacement vehicle will be permitted to operate until the foregoing has been completed. *(amended 9/29/10)*

Failure to notify the MTC of the removal from service is a class 1 violation for the owner operator. Failure to comply with this Rule by a CCN Holder will result in forfeiture of the associated permit for a period of up to one year. *(Amended 01/04/15)*

Chapter 3, section 301.B non-operator owners must be Certificate holders in order to obtain a permit.

Chapter 3, section 302.B.1 for the purposes of this section to be a valid lease such lease must be *with* the holder of a valid Certificate. A valid lease cannot be with any other person. *(Amended 11/17/10)*

Chapter 3, section 302.E: for the purposes of this section a vehicle permit shall be a decal posted on the exterior of vehicle's lower left rear glass or if the vehicle has no rear window in a suitable similar location as determined by the MTC's Inspector. Temporary permits shall be similarly posted, but may also be in the form of a rear-view mirror hang tag or other posting as determined by the Director on a case by case basis.

Chapter 3, section 304 for purposes of this section any inspections required on a particular vehicle may be scheduled at the same time by making an appointment for such with the MTC.

Chapter 3, section 304.A.2

Annual Inspections:

The Director and his agents will be responsible for invoicing and scheduling of the two annual inspections required of all On Call and Airport Taxi's. Each Certificate holder will be contacted and a

mutually agreeable time schedule will be placed on the calendar for these fleet inspections. If any On Call or Airport Taxi misses these appointed times the Certificate Holder will have 10 Business days to have that vehicle brought to the M.T.C. facility to complete the required inspection. After that time expires the Director will declare that vehicle out of service and the permit will be considered void. Certificate Holders can contact the MTC if circumstances exist that prevents an inspection of a particular vehicle i.e.: Vehicle Age, Mechanical failures, body shop issues etc. In this case the permit will be placed in Administrative Hold. Annual Permits which have a preprinted expiration date of June 30 will no longer be considered valid after the annual inspection date has been established by the Certificate Holder without written authorization of the Director. The preprinted expiration date only applies to vehicles aging out of service and have not been replaced. All other permits expire 10 days after the inspection date has established by the Director.

Chapter 3, section 304 D Inspection fees shall be as follows for each class of vehicle for hire:

Taxi cabs of all classes: \$35.00
 Premium Sedans: \$35.00
 Vintage Premium Sedans: \$35.00
 Limousines: \$35.00
 Airport Shuttles: \$35.00
 Courtesy Vehicles: \$35.00
 Carriages & Horse drawn vehicles: \$35.00
 Alternative transportation vehicles: \$35.00

Inspection standards

Vehicles for hire shall be maintained as complete and without defect as equipped and shall not have any broken, loose or inoperable parts or systems while in service. All systems and instruments shall be fully functional including; all internal and external lights and light switches, wipers and wiper blades, horns, air-conditioning, ventilation and heating. All steering, braking, acceleration and suspension systems shall function properly and shall not make excessive noise. The vehicle's exhaust systems shall not make excessive noise or exhaust and shall not have leaks of any kind. The chassis shall be free of leaks and shall have in place all seals, trim and gaskets.

There shall be no missing, cracked or broken glass or mirrors. Two external side mirrors and one internal rearview mirror are required. All windows and doors shall open and close properly. Window tinting shall not exceed the legal limits and no aftermarket tinting may be applied to the windshield or front side windows. Tires and wheels must meet the manufacturers recommendations for size and all

wheels and wheel covers shall match in form and finish. Emergency spare tires or wheels may not be used while transporting passengers. No spinning wheels or covers may be used on vehicles for hire. Wheels shall not display any unprofessional or vulgar images or symbols. Tires must have proper tread depth as indicated by the tires wear indicators and shall not have any tears, gouges or exposed belt material. Spare tires shall be properly covered and stored only in the location intended by the manufacturer.

The interior of the vehicle shall be free of odors and shall be free of dirt, stains, tears and debris or hazards. Headliners shall be clean and free of holes or tears and be properly affixed to the vehicle. All door handles and locks and seat belts shall be present and fully operational. All required signage, permits shall be properly fastened and displayed on the exterior and interior. No unauthorized advertisements, stickers or decals shall be display on or in the vehicle. Taxicab meters shall be properly mounted and sealed and shall be fully operational. *(Revised 8/29/17)*

All paint shall match in color and finish and shall be consistent with the company's fleet. No excessive chipping or peeling paint is allowed. No single dent larger than 3" inches in diameter is allowed. No excessive dents smaller than 3" inches or hail damage is allowed. Bumpers requiring paint shall be painted to match the vehicle. Bumpers not requiring paint shall be factory black in color only or otherwise have Director approval. No convertible roofs or added tops shall be permitted on a taxicab.

Chapter 3, section 305-Vehicle for Hire Permit Fees

The annual per vehicle license fee for an owner of lessee of an Airport Taxicab or On-Call Taxicab shall be as follows:

Airport Taxicab permits expiring on April 30, 2015, shall be renewed prior to expiration date and assessed a fee of \$85.00 per vehicle.

Airport Taxicab permits expiring on April 30, 2016, shall be renewed prior to expiration date and assessed a fee of \$125.00 per vehicle.

On Call Taxicab permits expiring on June 30, 2015, shall be renewed prior to expiration date and assessed a fee of \$85.00 per vehicle.

On Call Taxicab permits expiring on April 30, 2016, shall be renewed prior to expiration date and assessed a fee of \$125.00 per vehicle. *(02/12/15)*

Chapter 3, section 306.A

A. Vehicle permits shall expire as follows:

1. All airport taxicab permits shall expire on the thirty-first day of April of each year, and shall be renewed annually prior to such expiration date.
2. All on-call taxicab and handicap accessible permits shall expire on the thirtieth day of June of each year and shall be renewed annually prior to such expiration date.
3. All courtesy vehicle permits shall expire on the thirty-first day of July of each year and shall be renewed annually prior to such expiration date.
4. All premium sedan permits shall expire on the thirty-first day of October of each year and shall be renewed annually prior to such expiration date.
5. All carriage and alternative transportation vehicle permits shall expire on the thirty-first (31st) day of April of each year and shall be renewed annually prior to such expiration date. (*Amended 11/29/11*)

Chapter 4 Director's Rules

Chapter 4, section 401.A.3 transfer of an MTC license by a driver may only be from one Certificate holder to another. The driver seeking such a transfer should contact the MTC's offices and request a form for transfer. If the transfer is within the same type of service, e.g., taxicab to taxicab no new examinations will be required. If the transfer is between different classes of service, e.g., from a taxicab to a horse drawn carriage or to a premium sedan, the driver seeking such transfer must be able to demonstrate a minimum level of competency in handling the new vehicle and a familiarity with the requirements for such vehicle type both by the State of Missouri and the VHC.

Chapter 4, section 401.A.4 a temporary MTC license may be obtained after regular application for an MTC license is completed and approved by requesting a temporary license from the director until such time as a permanent license may be issued.

Chapter 4, section 401.B.4 any holder of a MTC driver's license the status of whose state driver's license changes, for example the state license is suspended, must report this status change to the director immediately. An in person verbal report or an email report will suffice and a written memorial of the status change will be provided to the driver by the director. A status change like a suspension may result in a similar suspension of the driver's MTC license pending the reinstatement of the driver's state license but failure to report a status change will result in revocation of the driver's MTC license.

Chapter 4, section 401.B.6 the physician supplying the statement of physical condition must be a D.O. or M.D. holding a valid, current license to practice medicine and the statement must state that the physician has personally examined the driver.

Chapter 4, section 401.B.8 fees for obtaining a Department of Revenue Driver Record
Chapter 4, section 401.B.14 currently all drivers training is provided by the Certificate holder. As soon as other training courses are available and approved, they will be listed here.

1. Courses offered by the Convention and Visitors' Commission designated by the Director are approved courses.

Chapter 4, section 401.B.15 failure comply with the fingerprinting requirements of this section will result in suspension of a driver's MTC license which suspension will last until compliance is had.

Chapter 4, section 401.B.16 copies of the current VHC and Directors Rules will be posted on the MTC website at <http://www.stl-taxi.com/> and MTC driver's license holders and Certificate holders may obtain printed copies from the director. All others seeking copies from the director, may obtain them by paying a fee of \$5.00 for the VHC and \$5.00 for the Director's Rules.

Chapter 4, section 401.C.2.e under this section criminal activity involving any crime to the person of another or any crime that could have posed a risk of injury to another or which indicates dishonesty as an element shall be a disqualifying factor. A driving record that shows tickets for careless and reckless or imprudent driving, multiple speeding tickets or tickets issued in connection with accidents can be disqualifying factors.

Chapter 4, Section 401.D all drivers shall display their MTC license while on duty in the following manner: Drivers shall display their MTC licenses either worn around their necks or clipped to the breast pocket of a shirt.

Chapter 4, section 401 E. Driver's License Fees

Effective June 1, 2015, all Airport Taxicab and On-Call Taxicab driver's licenses shall be assessed an annual fee of \$125.00. (02/12/15)

Chapter 4, section 401.F the fee for a replacement for an MTC license for the period

1/1/10 to 1/1/11 shall be \$10.00 per piece.

Chapter 4, section 401.G any MTC driver's license holder applying for renewal of an MTC more than 30 days after the expiration of that license will be treated for all purposes as a new applicant including appropriate fees.

Chapter 4, section 401.H the chapter 12 appeal mentioned in this section is available only to current holders of a MTC license who are denied renewal and not to new applicants who have not previously been licensed or applicants who failed to renew their MTC license for a year or more. If the Director denies a driver's license to an applicant on a renewal application or places [the] said application on hold because of pending charges, the decision shall be in writing copied to the Certificate holder stating the reason for said action and the procedure for appeal pursuant to chapter 12 of this code and sent by certified or registered mail to the applicant. If the Director denies a new application the denial shall be in writing with a copy to the Certificate holder. **No appeal shall be provided.**

Chapter 5, Director's Rules

Chapter 5, section 501.D

Only Director approved signage may be displayed in any vehicle for hire. Rate and charge information posted in a vehicle for hire must contain only language which has been reviewed and approved by the Director prior to being posted on or in the vehicle. *(Added 8/11/12)*

Chapter 5, section 501.F

Director shall review the certification from the Weights, Measures and Consumer Protection division of the Missouri Department of Agriculture for each vehicle that is equipped with a taximeter. The Director shall review each vehicle certification upon annual renewal of the vehicle license.

Chapter 5, section 501. K

Fares charged under this section shall be implemented beginning at license renewal 2012. Where it appears appropriate to accomplish a timely meter adjustment, the Director may authorize meters to be reset up to thirty (30) days in advance of renewal. *(Added 11/29/11)*

Directors Rule: Chapter 5, section 501.K.2

No vehicle for hire, subject to the jurisdiction of the Metropolitan Taxi Commission shall exit an airport parking facility through the cash exit lanes while on duty. All vehicles for hire shall use the

Metropolitan Taxi Commission issued proximity card for presentation upon departure from an airport parking facility. Exit lanes will be monitored by the airport parking authority and any vehicle for hire exiting through the cash or credit exit lanes shall be reported to the Taxi Commission. Penalty shall be imposed pursuant to chapter 602 and 603 of the Vehicle for Hire code. *(Amended 12/19/13)*

Chapter 5, section 501.K.3

Any vehicle for hire, driver or Certificate holder must immediately notify the Metropolitan Taxi Commission of any failure, damage or loss of an issued proximity card. *(Added 12/19/13)*

Chapter 5, section 501. L.1

Any fee charged pursuant to the authority of Section 501.L,1 of the VHC may not exceed \$200.00. *(effective 8/31/13)*

Chapter 5, section 501. M

For the purpose of this section major credit cards shall be as follows:
American Express, Discover, Master Card and VISA

Chapter 5, section 501. M

Effective immediately the use of Manual Devices to process credit cards is no longer allowed. Possession of a Manual device in a vehicle for hire without written approval by the Director is a class 2 violation of the VFHC.

Any CCN Holder or Licensed Driver who manually accepts and processes manual credit card slips for payment will be revoked and any vehicle permits associated with those individuals will also be revoked.

Chapter 5, section 501. P

In Car Video Cameras:

All in car cameras must be approved by the director. Signage must accompany all installation and that signage must also be approved by the Director. Signage will be placed in a conspicuous location on the outside of the vehicle for hire notifying the passengers that the vehicle is equipped with an in-car camera which will also capture audio. Signage must also be placed conspicuously on a location approved by the Director located within the Interior of the vehicle for hire. Data captured by these video systems must be maintained by the CCN holder for a period of 72 hours and will be made available at the request of the Director for review by MTC Staff when investigating a serious

complaint of driver misconduct or criminal investigation by law enforcement. This is a Class III violation. *(Added 2/09/15)*

Chapter 5, section 502 approved and authorized taxicab stands in St. Louis City are located:

As designated by the City of Saint Louis Department of Streets.

St. Louis County: As designated by St. Louis County Government.

Municipalities: As designated by each municipality's authorized department.

Chapter 5, section 503.A the vehicle may not have mud, oil other stains or visible dirt or tears in the interior. Windows must be clean and free of smears at the beginning of the work day. The vehicle must be washed unless there has been rain within the last 24 hour period. No body damage will be tolerated on vehicles for hire.

Chapter 5, section 503 B the interior of the vehicle must be free of food or other litter, only a reasonable amount of personal reading material such as a book or newspaper or both will be permitted. A notebook computer, personal digital assistants (PDA), or mobile global positioning system may be permitted in the passenger compartment provided that all associated wiring, cradles and/or accessories do not create a hazard for or interfere with the driver's safe operation of the vehicle and those devices do not interfere with passenger safety or comfort. No litter or debris of any kind may be left in the passenger compartment. Seats must have all springs intact and the seat covering must be clean with no tears or visible dirt.

Chapter 5, section 503.C if the vehicle has a trunk it may contain only a spare tire and a jack and tire tool stored as specified by the manufacturer in the vehicle handbook.

Chapter 5, section 504. A

A CCN holder may submit to the director a scheme of dress for those drivers operating vehicles of the CCN holder which is unique for that CCN holder's drivers. The director will not unreasonably withhold approval of such alternate attire but it should be remembered that the purpose of uniform dress for operators of vehicles for hire is so that the public can readily identify the driver as the operator of a vehicle for hire and all alternate attire schemes must also accomplish this.

Chapter 5, section 504.B a Certificate holder may submit to the director a scheme of dress for those drivers operating vehicles of the Certificate holder which is unique for that Certificate holder's

drivers. The director will not unreasonably withhold approval of such alternate attire but it should be remembered that the purpose of uniform dress for operators of vehicles for hire is so that the public can readily identify the driver as the operator of a vehicle for hire and all alternate attire schemes must also accomplish this.

Chapter 5, section 504.B.10 A driver may submit to the Director alternative attire which complies with the drivers sincerely held religious beliefs and practice. Form 504.B is available from the Commission for this purpose. A driver must provide an explanation as to how the current appearance code conflicts with the drivers sincerely held religious beliefs and practice. The Director will not unreasonably withhold approval of such alternative attire but it should be remembered that the purpose of uniform dress for operators of vehicles for hire is so that the public can readily identify the driver as the operator of a vehicle for hire and all alternative attire must also accomplish this. The Director will not approve alternative attire that results in an undue hardship on the conduct of the MTC's or Certificate holder's business or the purpose for establishing the code of appearance. Nor will the Director approve alternative attire that interferes with the safe operation of a motor vehicle or otherwise jeopardizes the driver's or others' safety or health.

Each request will be reviewed based upon its own unique facts and circumstances. In reviewing, each request the Director may consult with and may require documentation from an expert in that driver's religion or with the leader of the driver's religious group. The sincerity of the driver's beliefs may be considered as a factor in determining whether to approve the driver's request. The driver must submit a request for religious accommodation before wearing such attire or no later than within ten (10) days the driver's first receipt of a citation showing a violation of the appearance code. Untimely requests for religious accommodation of the driver appearance code will be denied. Approval will only be granted for religious reasons and will not be granted when the request is made for personal, cultural, social, political or other similar reasons. Upon approval by the Director, the driver and the Certificate holder for which the driver operates will be notified of the approved attire in the same manner as any other approval of alternative attire and the driver will be exempt from citations arising out of the proper wearing of the approved attire. Any modification to the attire that was not previously approved must be submitted to the Director before it is worn. Should the Director deny the driver's request the Director will provide notice to the driver and shall set forth the reasons for the denial. Appeals of the Director's decision must be filed within 10 (ten) days after receipt of the Director's decision and shall follow the process set forth in Section 12 of the Vehicle for Hire Code for requesting an Appeal to a Hearing Office (Section 1204).

Request for Alternative Attire Because of Religious Beliefs Form

This form provides the opportunity for an employee to request reasonable accommodation from the Appearance requirements under the Vehicle for Hire Code for religious purposes. The purpose of the grievance process is to secure at the lowest administrative level an equitable, prompt and satisfactory solution. Complaints relating to discrimination or harassment will be resolved in accordance with policy AC. Driver Information

Name: Date:

Certificate Number or Name of Certificate holder for whom you drive: Date of Hire:

Home Mailing Address:

Work Mailing Address:

Portions of the Driver Appearance and Conduct Code (504) for which that you are seeking accommodation:

Religion or religious practice that conflicts with the Appearance and Conduct Code (504)

Detailed description or photo of the proposed alternative attire:

Local leader of your religious group:

You should retain a copy of this form for his/her records. The signature below indicates that you are filing a Request

for Religious Accommodation from the Appearance requirements of Section 504 of the Driver Appearance and

Conduct provisions of the Metropolitan Taxicab Commission and any information on this form is truthful.

Employee Signature Date

Received by Date

Directors Decision:

Director Date

(Added 5/19/12)

Chapter 5, Section 504.D Electronic video devices may not be used in the presence of passengers. The viewing of pornographic videos or other sexually oriented materials on video devices is strictly prohibited at all times. Violations will result in a Class II violation. *(Effective 6/17/13)*

Chapter 5, Section 504 E.

Certificate holders may submit to the director color photos of a prototype cap for their drivers and the director will review it the same manner as alternate attire. *(Added 12/8/15)*

Chapter 5, section 504.F .1 requires that a driver display a professional demeanor in the presence of passengers and members of the public. A professional demeanor means that a driver may not argue loudly with a passenger or another driver in public; may not curse a passenger or use foul or abusive language directed at a passenger under any circumstances; may not curse or use foul language directed at another driver in public; may not use obscene gestures directed toward a passenger; may not use obscene gestures directed toward another driver in a public place. Professional demeanor also requires that a driver may not refuse to follow the directions of an airport taxi starter, a MTC enforcement officer or police officer nor may a driver argue with those aforesaid concerning any directions given or citations issued in public. Professional demeanor requires airport taxi starters, MTC personnel and police officers to be treated as passengers for the purposes of this section. a. Stealing or theft of any sort or physical assault of any sort will be considered as violations of professional demeanor.

2. Public confrontation means heated or loud argument in a public place, obscene or combative gestures in a public place, loud vulgar or obscene language in a public place, fighting, shoving and threats in a public place directed at anyone. *(adopted 7/28/11)*

Chapter 5, section 504.H prohibits cigarettes of any kind, cigars or pipes.

Chapter 5, section 504.I no Certificate holder shall require a driver to operate a vehicle that has safety deficiencies or physical damage. If a Certificate holder allows or requires such a vehicle to be operator it will be viewed as a violation of the VHC by the Certificate holder.

Chapter 5, section 504.K shall apply to all MTC licensed drivers in all categories.

Chapter 5, section 504.O drivers can get authorization to carry a non-passenger by contacting the MTC office and obtaining MTC Agent approval on a form provided by the Certificate holder bearing the signature of the Certificate holder's authorized agent, describing the full name of the non-passenger, the purpose for which authorization is requested and the

dates the non-passenger will occupy the vehicle.

Chapter 5, section 504.Q for the purposes of this section email notification will also be acceptable.

Chapter 5, section 504.S for the purposes of this section drivers are issued two MTC driver's licenses one must be displayed by the driver wearing such license around his neck or clipped to shirt breast pocket. The other MTC driver's license must be displayed in the vehicle on the dash where the passenger can view it at all times.

Chapter 5, section 504.U further rules governing driver conduct are as follows: This Section is reserved for future use by the Director as needed.

Chapter 5, Section 506 C: Director's Rules

1. A vehicle owner advertising a vehicle for hire must not only identify the Certificate holder under which the vehicle is being operated but may not hold out that the vehicle for hire is a separate or independent company. A violation of this section shall be a Class II violation.

2. A vehicle owner advertising a vehicle for hire may not accept or enter into contracts that cover the provision of drivers other than himself except through the Certificate holder. A violation of this section shall be a Class II violation.

Chapter 5, section 507 In addition to the minimum standard for electronic payment processing systems contained in the VHC, the following standards shall be observed:

1. Any and all newly installed electronic payment processing systems shall be in an area easily accessible to the rear seat of a Vehicle for Hire or easily accessible to passenger if there is no rear seat, except in a premium sedan or limousine if payment is made in advance.
2. The payment system, or associated hardware and/or software provider, shall be equipped to produce all data required by the Director including without limitation, the number of trips processed and the location of pickup and drop off for such trips. Such data shall be provided, without redaction, to the MTC upon written request.

3. The Certificate holder shall be responsible for reporting any defective or non-operational payment systems promptly (within 24 hours at the latest) upon learning of the same.
4. Ensuring compliance with the provisions of this Section 507 shall be the responsibility of the applicable Certificate holder.
5. Each Certificate holder shall provide the MTC with written notice of any proposed changes to its payment processing equipment, third-party payment processing provider, and/or charges to be imposed for use of its electronic payment system prior to implementation.
6. Each Certificate holder shall ensure that its MTC Driver's License holders shall be fully informed of all directions, if any, necessary to operate the electronic payment system.
7. The amount of suggested tip to be placed on the electronic payment device shall be determined in the approval process of the vendors and shall be standard for all vendors. *(adopted 8/22/11)*

Directors Rule: Chapter 5, section 507 8.

Any Driver of a vehicle for hire, processing electronic payments using a "Square" device, must submit the information requested on the form provided by the MTC to the Certificate Holders. The square account name must identify the Certificate Holder and the driver's MTC License Number and Fleet Number of his taxi. Each driver must submit a copy of a receipt that is generated by his square device and the above information must be on the receipt. Changes to the information submitted or changing the Account Name that is supplied to the MTC is not allowed without Director Approval. Any and all changes must have Certificate Holder approval as well and new documentation must be submitted by the Certificate Holder to the MTC indicating the change. The approval to use this device ceases to exist whenever a driver transfers from one Certificate Holder to another. If a Driver holds more than one license he/she will need approval from any and all Certificate Holders, they are licensed to driver for to use this device to accept payment. Failure to comply will result in a Class II violation. *(adopted 01/30/14)*

Director's Rule: 508A any vehicle for hire transferring from one Certificate holder to another has a maximum of thirty (30) days to complete the transfer including any necessary inspection. If this time period is exceeded, the vehicle in question will be red tagged and removed from service. The Director will then have to approve any further action on the proposed transfer. *(adopted 7/22/13)*

Director's Rule: 508 B Any Certificate holder who submits a Vehicle Removal from Service Affidavit, form 205, removing a vehicle from service must clearly state the reason for the removal. The Certificate holder then has thirty (30) days in which to reinstate the vehicle to its fleet. The Certificate Holder may ask for additional time by submitting a request in writing to the director explaining why additional time is needed. If this time period of 30 days is exceeded and the vehicle meets the age requirements of one that is being entered into service for the first time, then only an inspection fee of \$35.00 will apply. If the vehicle does not meet the age requirement of a vehicle being entered into service for the first time, then the vehicle will be considered too old to be placed back into service. The applicable year for a vehicle to be placed into service will apply along with any applicable fees.

Chapter 6 Director's Rules

Chapter 6, section 602 D the Director will from time to time designate certain training courses offered by different organizations which will be mandatory to attend for all drivers.

Chapter 6, section 602.J airport taxis failing to use proximity cards on entering or exiting any airport parking will receive a One Hundred Fifty Dollar (\$150) administrative penalty per occurrence and will also be a Class II violation. (*Amended 02/19/14*)

Chapter 6, section 603 G the name of the passenger for which the on-call taxi is waiting must be displayed in the curb side rear window of the taxi or held in the hand of the driver facing the curb.

Chapter 6, section 603 H the meter must be operated even if the taxi is charging a flat fee and such flat fee may not exceed the meter rate. Any violation of this section in addition to any other penalty shall result in a full refund of the fare charged the passenger.

Chapter 6, section 603.J on-call taxis failing to use proximity cards on entering or exiting any airport parking will receive a One Hundred Fifty Dollar (\$150) administrative penalty per occurrence and will also be a Class II violation. (*Amended 02/19/14*)

Chapter 6, section 604 B premium sedans shall bear a permit supplied by the MTC which shall be affixed to the lower left rear glass of the vehicle.

Approved Vehicles				
		*still need to add data		
Sedans	Make Model	Wheelbase	Interior Volume	Notes
	Audi A8	117.8	115	Diesel Option
	BMW 5 Series Gran Turismo	120.9	122.5	
	BMW 7 Series	120.9	124	Diesel Option
	Cadillac DTS	115.6	132	
	Cadillac XTS	111.7	122.2	
	Chrysler 300	120.2	122.6	
	Hyundai Equus	119.9	126	
	Hyundai Genesis	115.6	125.3	
	Infinity Q70L			
	Jaguar XJ	119.4	120	
	Kia K900	119.9	126.7	
	Lincoln MKS	112.9	124.5	
	Lincoln MKT	117.9	160.2	
	Lincoln Towncar	117.7	129.7	
	Lexus LS	116.9	*	Hybrid Option
	Mercedes-Benz S Class	124.6	125	Diesel, Hybrid Option
	Mercedes-Benz E Class			
	Tesla Model S	116.5	120	Electric Vehicle
	Toyota Avalon	111	119.6	Hybrid Option

SUVs	Cadillac Escalade ESV	130		
	Chevrolet Suburban	130		
	Ford Expedition EL	131		
	GMC Yukon XL	130		
	Lincoln Navigator L	131		
	Mercedes-Benz GL	121		Diesel Option

Chapter 6, section 604 D hotel concierge services may summon a premium sedan for a passenger but such summons must be at the specific direction of the passenger.

Chapter 6, section 604 H the name of the passenger for which the on-call taxi is waiting must be displayed in the curb side rear window of the taxi or held in the hand of the driver facing the curb.

Chapter 6, section 604 L a “premium vintage sedan” shall be any of the listed premium sedans which are 25 years old or older. This list may be augmented by the addition of other exotic autos as they may be presented to the MTC for consideration. To have a vehicle considered for placement on the “vintage” list the Certificate holder must submit photos and details on the vehicle to the Director and present same for inspection when required.

Chapter 6, section 605 A shuttle stops shall be submitted annually to the Director for approval. New stops may be submitted from time to time to the Director.

Chapter 6, section 606 B *(Removed 5/31/17)*

Chapter 6, section 606 C *(Removed 5/31/17)*

Chapter 6, section 606 G *(Removed 5/31/17)*

Chapter 6, Section 608.C

Horse-Drawn Carriages are required to travel and remain in the far-right hand lane of traffic. Horse-Drawn Carriages shall not occupy or travel in any other lane of traffic unless and until a left turn is being made. *(Added 8/11/12)*

Chapter 6, section 608.D.1 *(Removed 10/7/15)*

Chapter 6, Section 608.D.3 *(Removed 10/7/15)*

Chapter 6, section 608 D.10 in the event a driver reports a violation of this code or a safety or health problem with an animal which report is determined to be factually accurate and a Certificate holder takes any adverse action against such a driver, such action may be considered as grounds for revocation of the Certificate.

Chapter 6, section 608 E.8 MTC driver's licenses must be displayed either worn around the neck or clipped to a breast pocket and plainly visible.

Chapter 6, section 609 A courtesy or promotional vehicles may not be entered into service older than 3 model years and may not remain in service older than 10 model years, however a Certificate holder for either of these classes of vehicles may apply for an exemption from this age restriction if they can provide service records showing that, in the Director's discretion it appears that the vehicle in question has been maintained so as to render it safe for passengers and is mechanically reliable. Any vehicle qualifying for this exemption will be subject to two annual inspections. Any such vehicle found to be physically deteriorated, in poor mechanical condition or unsafe shall be replaced. *(effective 6/27/2013)*

Chapter 6, section 609 B courtesy or promotional vehicles shall bear the following markings: The Name of the Certificate holder shall be prominently and permanently displayed on both sides of the vehicle, and a Certificate holder issued, non-repeated fleet number shall be displayed on both sides of the vehicle in numbers at least 3 inches in height. *(effective 6/27/2013)*

Chapter 6, section 611.C

Alternative transportation vehicles are required to travel and remain in the far-right hand lane of traffic. Alternative transportation vehicles shall not occupy or travel in any other lane of traffic unless and until a left turn is being made. *(Added 8/11/12)*

Director Rule 615

Carriage operations are prohibited from operating within the listed boundaries for the Three Major Sport Venues one hour prior to the start of a game and one hour after the game has ended to allow the Police to expedite traffic in and around these facilities:

Busch Stadium:

The East curb of 4th Street
The North curb of Market Street
The South curb of Chouteau Ave.
The East curb of Tucker Blvd.

Edward Jones Dome at America Center:

The North curb of Cass Ave.
The South curb of Market Street
The West curb of 14th Street
The East curb of 3rd Street/Memorial Dr.

The Scott Trade Center:

The East curb of Tucker Blvd.
The West curb of 18th Street
The North curb of Chestnut Street
The South curb of Chouteau Ave.

Chapter 7 Director's Rules

Chapter 7, section 701 F the name of the passenger for which the on-call taxi is waiting must be displayed in the curb side rear window of the taxi or held in the hand of the driver facing the curb.

Chapter 7, section 701 G sleeping in the cab or absence from the cab will, in addition to any other section violation of the VHC will be considered a violation of this section.

Chapter 8 Director's Rules - None

Chapter 9 Director's Rules

Chapter 9, section 901. B. The Director shall impose reasonable measures in the form of Director's Rules intended to ensure compliance with the VHC as approved by

the MTC. Notices of such measures shall be posted on the MTC website and clearly labeled as Director's Rules. Violations of such Rules shall be treated as any other violation of this code. The Director may modify the Director's Rules on his own initiative without MTC approval. The MTC may modify or revoke any Director's Rules upon a finding that the measure is generally excessive or excessive in light of all of the facts of a particular case. The Director shall file a copy of all such rules and any amendments thereto with the MTC. Unless disapproved by the MTC a Director's Rule will become effective 10 days after it is filed with the MTC.

Chapter 9, section 901. C. A Fuel or Gas Surcharge of no more than \$1.00 per trip may be imposed by taxicab companies as approved by the Director. Any company seeking to impose this charge must first submit a written request to do so to the Director. Companies which impose or allows drivers to impose this charge must do so on a fleet wide basis and all taxicabs in the fleet must have the approved rates properly posted inside the vehicle. *(Amended 11/14/11)*

Chapter 9, section 901 E in the event of a state of emergency the Director will notify all Certificate holders who will be responsible for notifying all of their drivers promptly of whatever requirements that the Director may have in regard to the emergency. Whatever directions the Director issues drivers are still subject to the directions of police, fire or other emergency personnel working at the scene of any emergency

Chapter 10 Director's Rules

Chapter 10, section 1001 A there will be ongoing unannounced inspections of vehicles and drivers to insure compliance with this section.

Certificate holders must report any incident where a driver is arrested for a felony to the MTC within 24 hours of learning of the incident. The Director is not asking for any conclusions as to the guilt or innocence of the driver just a report of the fact of the felony arrest. *(Added 9/13/11)*

Chapter 10, section 1001 B direct confrontations between drivers or Certificate holders and agents of the MTC are never appropriate and will be considered serious violations of the VHC code. If a driver or Certificate holder has a disagreement concerning an agent's attitude or authority it should be dealt with by filing a complaint in writing with the Director.

Chapter 10, section 1001 B.1

Current entities authorized to enforce the VHC on behalf of the MTC:

St. Louis County Police Department;
 Town & Country Police Department;
 Airport police and security;
 St. Louis City Police;
 Washington University Police;

Chapter 10, section 1001 C insurance cards which reflect a driver's personal auto insurance for any class of vehicle for hire under this code will never be considered adequate proof of insurance to operate a vehicle for hire. Only proof of valid commercial vehicle insurance will be considered adequate.

1001 B, 1

Chapter 11 Director's Rules

Chapter 11, section 1101.A.1 pursuant to the authority under section 1101.A.3 examples of actions that will be considered violations of section 1101.A.1, which section applies to all classes of Certificate holder, are as follows:

Where the Certificate holder or its management allows a vehicle that is damaged or unsafe to be operated;

Where the Certificate holder allows, or tolerates a subcontractor or independent contractor to operate a damaged or unsafe vehicle;

Where a Certificate holder allows, an animal drawn vehicle to be operated by a sick, undernourished or injured animal;

Where any type of vehicle is permitted to be operated without adequate or valid insurance;

Where a driver or independent contractor is allowed to operate a vehicle with a suspended or otherwise invalid MTC license or no MTC license;

Where a driver or independent contractor is allowed to operate a vehicle, which is not properly and currently permitted or licensed; Where a driver or independent contractor is allowed to operate a vehicle within the jurisdiction of the MTC which, while exempt from MTC licensure is not properly licenses with any agency which does have jurisdiction over it. These examples are meant to be illustrative and the foregoing does NOT comprise a full list of violations of this section.

Chapter 11, section 1101.A.2 for the purposes of the “failure to supervise” provisions of this section “excessive violations” of the VHC shall mean once 5% (5 percent) of the drivers of any Certificate holder have been suspended for violations of the VHC which have either not been appealed or have been upheld on appeal.

Chapter 11, section 1101.C a valid state operator’s license for the appropriate class of vehicle is essential for operating a MTC licensed vehicle. If the driver’s state operating license is suspended, then the MTC license will be suspended for the same period. If a driver is operating a vehicle for hire with a suspended state license, then his MTC license will be revoked.

Chapter 11, section 1101.D.1 an example of a dangerous driving record would be state convictions for careless driving, D.U.I, D.W.I or an at fault accident involving any of the foregoing.

Chapter 11, section 1101.D.3.b for purposes of this section **moral turpitude** mean a violation of standards of moral conduct, vileness, such that an act involving moral turpitude is intentionally evil, making the act a crime in the jurisdiction where committed such as rape, sodomy, child molestation, murder and similar offenses.

Chapter 11, section 1101.E notices shall be sent to the last known address on file with the MTC.

Chapter 11, section 1101.F hearings under this section will go to the merits of suspension itself not just to the question of immediate danger to the public.

Chapter 11, section 1101.H.1 Suspensions under the VHC shall be for periods of one (1) year or less. Revocations shall be for periods in excess of one (1) year. While the Code prohibits the consideration of a felony conviction in barring an application for an MTC license after ten (10) years, the VHC does not prohibit the Director from considering the circumstances of the felonious acts and whether they create an attendant risk to the traveling public when the Director is making licensing or permitting decisions. Nothing in the VHC precludes a permanent revocation if the facts of a particular case are sufficiently egregious. *(Added 11/29/11)*

Chapter 11, section 1101.I anonymous complaints will never be considered.

Chapter 12 Director’s Rules

Chapter 12, section 1201.A failure to appear will also result in the assessment of court

costs for the hearing date in question. The substance of the appeal will be disposed of at the hearing officer's discretion.

Chapter 12, section 1202 Continuance.

A. Anyone charged with a code violation may obtain one continuance from the Director for good cause shown. Any further continuances must be obtained from the hearing officer before whom the person is scheduled to appear prior to the date of appearance. Since the MTC believes that continuances put an undesirable strain on the enforcement system and are unfair to the charged party, continuances are to be discouraged and additional court costs of \$100.00 will be imposed for the continuance unless the hearing officer determines otherwise.

Chapter 12, section 1204 A.4 Procedure for Appeal to a Hearing Officer.

Although this section is couched in terms of citations for code violations, the time provisions for notice of appeal shall apply to any appealable action under the VHC. *(Added 9/13/11)*

If the person presenting his case is found by the hearing officer to have committed all or any of the cited violations of the VHC then, in addition to any other appropriate penalty and points that person will be responsible for court cost in the amount of one hundred dollars and 0/100 (\$100.00). This amount may be adjusted from time to time by the MTC through the Director and any such adjustments will be communicated to all owners and drivers and posted on the MTC's website and at the MTC's offices.